

Existing 10.8. Development of Courses and Curricula

The *University Catalog* describes the curricula, majors, and courses offered by the university. The preparation of a new catalog, which occurs biennially, provides an opportunity for the revision of existing offerings as well as the addition of new curricula, majors, and courses.

A new course, curriculum, or major must first be approved by the department or college that initiates it. Information regarding the proposal is then distributed to all departments on the campus, to the college curriculum committees, and to the Graduate Curriculum Committee if graduate credit is involved. All proposed changes from a given college must then be approved by the college curriculum committee, the college faculty, the Faculty Senate Curriculum Committee, the Faculty Senate, and the Board of Regents, State of Iowa.

Prior to proposing a new course for inclusion in the catalog, the department is encouraged to offer the course on an experimental basis. An experimental offering must be announced by a form submitted to the registrar. Copies of this form may be obtained from the department office.

Proposed 10.8. Development of Courses and Curricula

A new course or curriculum must first be approved by the department(s) or college(s) that initiate it. **Changes in existing minors, certificates, or options within majors require only approval by the faculty of the offering program. If the proposed changes are related to other academic programs, documented consent of those academic programs must also be provided.** Proposed curricular changes must then be approved by the college curriculum committee, and **also be approved** by the college faculty **as designated in the respective college governance document**, the Faculty Senate Curriculum Committee, the Faculty Senate, and the Board of Regents, State of Iowa **(except as noted in the table below)**.

Prior to proposing a new course for inclusion in the catalog, the department is encouraged to offer the course on an experimental basis. An experimental offering must be announced by a form submitted to the registrar. Copies of this form may be obtained from the department office.

Curricular changes are published biennially in the University Catalog. Approved curricular changes that do not meet catalog publishing deadlines will be accessible on the University Registrar's website.

Action Item	Approval				
	Dept/ College	Faculty Senate	Graduate Council/ Graduate Dean	Provost/ President	Board of Regents
College/Departments					
New college/department	Yes	Yes	No	Yes	Yes
Name change of college/department	Yes	Advisory	No	Yes	Yes
Merger of colleges/departments	Yes	Yes	No	Yes	Yes
Discontinue college/department	Yes	Yes	No	Yes	Yes
Majors					
New major	Yes	Yes	Yes if graduate pgm	Yes	Yes
Name change	Yes	Yes	Yes if graduate pgm	Yes	Yes
Merged majors	Yes	Yes	Yes if graduate pgm	Yes	Yes
Discontinue major	Yes	Yes	Yes if graduate pgm	Yes	Yes
Undergraduate Certificates & Minors					
New certificate or minor	Yes	Yes	No	Yes	No
Name change of certificate or minor	Yes	Yes	No	Yes	No
Merged certificates or minors	Yes	Yes	No	Yes	No
Discontinue certificate or minor	Yes	Yes	No	Yes	No
Graduate Certificates and Minors					
New certificate or minor	Yes	No	Yes	Yes	No
Name change of certificate or minor	Yes	No	Yes	Yes	No
Merged certificates or minors	Yes	No	Yes	Yes	No
Discontinue certificate or minor	Yes	No	Yes	Yes	No
Concurrent bachelor/masters degrees					
New concurrent degree	Yes	No	Yes	No	No
Name change concurrent degree	Yes	No	Yes	No	No
Discontinue concurrent degree	Yes	No	Yes	No	No

Iowa State University Degree Program Credit Requirements.

Degree program	Minimum Credit Requirements
Bachelor's degree	120
Undergraduate certificate	20
Undergraduate or graduate minor	15 credits
Master's degree	30 credits
Ph.D. degree	72 credits