

10.8.1 Academic Program Approvals

A new course or curriculum must first be approved by the department(s) or college(s) that initiate it. Changes in existing minors, certificates, or options within majors require only approval by the faculty of the offering program. If the proposed changes are related to other academic programs, documented ~~consultation~~ entirely with those academic programs must also be provided. Documentation of support or objection, with rationale and faculty vote must be forwarded with the proposal. Proposed curricular changes must then be approved by the college curriculum committee, and also be approved by the college faculty as designated in the respective college governance document, the college dean, the Faculty Senate Curriculum Committee, the Faculty Senate, the Executive Vice President and Provost, and the Board of Regents, State of Iowa (except as noted in the table below).

Action Item	Department or Interdepartmental Program	College	Faculty Senate	Graduate Council / Graduate Dean	Provost / President	Board of Regents
Majors						
New Major	Yes	Yes	Yes	Yes, if graduate program	Yes	Yes
Name change	Yes	Yes	Yes	Yes, if graduate program	Yes	Yes
Merged majors	Yes	Yes	Yes	Yes, if graduate program	Yes	Yes
Undergraduate Certificates & Minors						
New certificate or minor	Yes	Yes	Yes	No	Yes	No
Name change of certificate or minor	Yes	Yes	Yes	No	Yes	No
Merged certificates or minors	Yes	Yes	Yes	No	Yes	No
Graduate Certificates and Minors						
New certificate or minor	Yes	Yes*	No	Yes	Yes	No

Name change of certificate or minor	Yes	Yes*	No	Yes	Yes	No
Merged certificates or minors	Yes	Yes*	No	Yes	Yes	No
Concurrent bachelor/masters degrees						
New concurrent degree	Yes	Yes	No	Yes	No	No
Name change concurrent degree	Yes	Yes	No	Yes	No	No

*Refers to Graduate College only, through the Graduate Curriculum Committee.

Prior to proposing a new course for inclusion in the catalog, the department is encouraged to offer the course on an experimental basis. An experimental offering must be announced by a form submitted to the registrar. Copies of this form may be obtained from the department office.

Curricular changes are published in the University Catalog (<http://www.registrar.iastate.edu/catalog/>). Approved curricular changes that do not meet catalog publishing deadlines will be accessible on the University Registrar's website.

10.8.2 Discontinuation of Academic Programs

A recommendation for discontinuation of an academic program shall be reviewed through both faculty and administrative channels. In every instance, the proposal for discontinuation of an academic program must be presented to the departmental faculty and administration or appropriate interdepartmental group.

A proposal for discontinuation of an academic program may be made by the academic department or program committee, college curriculum committee or college administration, Faculty Senate Curriculum Committee, Central Administration, or Board of Regents. Regardless of the origin of the proposal, there must be opportunity for faculty review at all levels (department or interdepartmental program, college, and university).

Both the rationales for and against a proposed academic program discontinuation shall be forwarded with the proposal for discontinuation. Agreement between the provost and the Faculty Senate is required before a proposal of discontinuation of an academic program is sent forward to the Board of Regents.

Action Item	Department or Interdepartmental Program	College	Faculty Senate	Graduate Council / Graduate Dean	Provost / President	Board of Regents
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Majors

Discontinue major	Yes [#]	Yes	Yes	Yes, if graduate program	Yes	Yes
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Undergraduate Certificates & Minors

Discontinue certificate or minor	Advisory	Yes	Yes	No	Yes	No
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Graduate Certificates and Minors

Discontinue certificate or minor	Advisory	Yes*	No	Yes	Yes	No
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Concurrent bachelor/masters degrees

Discontinue concurrent degree	Advisory	Yes	No	Yes	No	No
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*Refers to Graduate College only, through the Graduate Curriculum Committee.

[#]A "No" vote of academic program faculty may be overruled by two-thirds majority of the Faculty Senate voting in favor of the discontinuation of an academic major.

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Revisions approved by Faculty Senate (May 5, 2009); by president and provost (May 15, 2009)

Revisions approved by Faculty Senate (September 21, 2010); by president and provost (October 11, 2010)