

Rationale: The emeritus/a professor designation is conferred by the Office of the Senior Vice President and Provost on faculty who retire from the university in good standing and meet all criteria. The policy was last reviewed in 1991 and is in need of updating which includes: incorporating references to electronic catalog, addressing responsibilities of emeritus/a faculty, and providing more detail on the nomination/approval process. Note: the Executive Board made minor changes 11/6/ to increase clarification (moving a sentence under 6.4.1 to 6.4.2 and deleting redundant information.

6.4 ~~Emeritus~~Emeritus/a Professor

Approved by the Faculty Senate on 5/07/91.

The ~~emerituse~~emeritus/a designation is a recognition of meritorious service to Iowa State University.

The privileges enjoyed by ~~emerituse~~emeritus/a faculty include the following:

- being listed by title in the online in the ~~University Catalog~~
- being included on institutional communications to faculty
- ~~being maintained on university mailing lists~~
- being afforded the same status as regular faculty ~~status privileges~~ with respect to all events, activities, and services sponsored or provided by the university
- being provided limited office space when such space is available.

The responsibilities of emeritus/a faculty include the following:

- abiding by all university policies as articulated in the Faculty Handbook and in the ISU Policy Library.

Emeritus/a faculty are subject to the same Faculty Conduct Policy as current faculty. Violation of policy is grounds for removal of the emeritus/a designation.

6.4.1 Eligibility

The following faculty are eligible for the emeritus/a is recognition ~~designation~~ award:

- A tenured faculty member who has attained the rank of professor and who retires immediately following ten or more continuous years of employment by Iowa State University, upon such retirement, automatically will be given ~~emerituse~~emeritus/a designation at the rank of professor.
- A tenured faculty member who has retired at the rank of assistant or associate professor and who has Retired faculty members who do not meet the above criteria but who have distinguished ~~him/herself themselves~~ through meritorious service to the university and

the profession, also may ~~receive be given, through process of nomination,~~ the ~~emeritusemeritus/a~~ designation at the last rank held. ~~These Nominations must be initiated by the faculty of the individual's department(s) and supported by the faculty. Nominations must be approved by the college and the Office of the Senior Vice President and Provost.~~

- Persons retiring from administrative duties, at the discretion of the president, may retain their administrative title with ~~emeritusemeritus/a~~ designation added (e.g., dean ~~emeritus/a~~). A president, upon retirement, may be given the title "president ~~emeritusemeritus/a~~" by the Board of Regents, State of Iowa.

6.4.2 Nomination Process

Tenured faculty who retire at the rank of professor with ten or more years of continuous employment at the university are automatically granted emeritus/a designation upon retirement.

A nomination and approval process is in place in the case of: 1) tenured faculty who retire at the rank of professor without ten or more years of continuous employment at Iowa State University; and 2) tenured faculty who retire at the rank of assistant or associate professor. These faculty may be nominated for emeritus/a designation at the last rank held through the following process:

- Nominations must be initiated by the faculty of the individual's department(s) and supported by the faculty. The department's nomination statement and any supporting documentation will be forwarded to the dean's office by the department chair.
- The college dean will review the nomination, soliciting as appropriate the input of the dean's cabinet. The dean will forward his/her recommendation, together with the department nomination, to the Office of the Senior Vice President and Provost within 30 days of receipt of the department's nomination.
- The Senior Vice President and Provost will review the documentation received and render a decision within 30 days of receipt of the dean's recommendation.
- The faculty member nominated, the department chair, and the dean will be notified of the final decision by the Senior Vice President and Provost.