

**Iowa State University
FACULTY SENATE
Session XIV, Meeting 8
MINUTES
March 26, 2002**

- I. Call to Order:** The meeting of the Faculty Senate on March 26 in 260 Scheman was called to order at 7:30 p.m. by Christie Pope, President, and substitute senators were seated.

Present/Absent/Substitutes:

- a) Members Present: S. Agarwal; D. Anderson; I. Anderson; C. Baldwin; M. Chen; D. Coffey; G. Colver; E. Cooper; H. Cravens; J. Dana; F. Dark; R. Dearin; M. Doran; T. Emmerson; C. Fehr; C. Fehr; A.M. Fiore; C. Ford; D. Fowles; W. Franke; S. Freeman; C. Gasta; J. Girton; R. Gregorac; B. Hand; C. Heising; A. Hendrickson; J. Herwig; G. Hightshoe; P. Hoffman; D. Hopper; J. Hutter; P. Korsching; J. Lamont; G. Leavens; P. Martin; M. Mattson; J. Maves; C. Mize; F. Nutter; J. Opsomer; G. Palermo; G. Phye; C. Pope; M. Porter; C. Post; G. Rajagopalan; B. Robinson; J. Robyt; K. Schilling; J. Schuh; L. Stephens; B. Summers; B. Thacker; A. Thieman; S. Tim; W. Trahanovsky; D. Vrchota; T. Weber; M. Wortman; M. Yaeger.
- b) Substitute Members: W. Huffman for M. Duffy; C. Scanes for P. Holden; J. Herstetter for D. Jones.
- c) Absent Members: D. Bazylinski; D. Bullen; B. Coree; J. Cunnally; C. Drewes; B. Hand; J. Hill; H. Ilahiane; R. Johnson; G. Mattson; J. Moses; M. Owen; P. Premkumar; J. Raich; S. Russell; D. Simonson; C. Thoen; J. Tollefson; C. Trexler; W. Ware; B. Woodman; B. Yang.
- d) Guests and Visitors: R. Richmond, Provost Office; S. Carlson, Provost Office; L. Charles, University Relations; L. Allen, Ames Tribune; K. Kruempel, FS Curriculum Committee; M. Mendelson, ISUComm; D. Payne, ISUComm; D. Ulrichson, FS Handbook Committee; S. Gilmore, FCS; A. Murdoch, HHP.

II. Consent Items:

- A. Minutes of March 5, 2002 [01/M/7]**
- B. Agenda [01/A/8]**
- C. Calendar [01/C/8]**
- D. Discontinue Undergraduate Minor in Health Studies [S01-20]**
- E. Discontinue B.S. in Community Health Education [S01-21]**
- F. Discontinue Undergraduate Secondary Major in Agricultural Extension Education [S01-22]**
- G. Name Change in B.S. Major to Health and Human Performance [S01-23]**
- H. Name Change in B.S. Major to Child, Adult, and Family Services [S01-24]**
- I. Regents Post-Audit Review of the B.S. in Environmental Science [S01-25]**
- J. Extension of the Probationary Period for Faculty on Leave, Full or Partial, with or without Pay [S01-26]**
- K. Faculty Leave With Pay [S01-27]**

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Hutter stated that the LAS Caucus has asked for one item of new business and that the Dead Week Proposal under VI. New Business has a motion that is different from one sent out electronically. Pope said she would ask Hendrickson about it. She also asked Hutter about the new item of business, and Hutter replied that it is a calendar resolution the LAS Caucus wants to introduce.

Motion to accept amended consent agenda was approved, and both the agenda and consent item were accepted.

III. Announcements

A. Faculty Senate President

1. Senators should state their name before making comments or asking questions during the meeting. They should also bring a transparency to the meeting of any motion they plan to introduce.
2. A task force headed by Jack Girton, President-Elect of the Faculty Senate, has been formed to look into scholarship of teaching. This task force, which will be working through next fall, will examine how the new understanding of teaching instituted at ISU is being carried out.
3. The Faculty Senate Executive Board hosted an informal luncheon with the Board of Regents on March 14. Had there been official speakers, open meeting rules would have applied. Owen Newlin, Chairman of the Board of Regents, said the board must also have lunch with P&S as well as with the other universities, so it is difficult to know how often the Faculty Senate Executive Board can meet with the Board of Regents.

B. Provost Richmond

1. President Geoffroy shared the good news about the capital budget with people at breakfast this morning. It looks as though these resources will be available to us in addition to other resources.
2. Wortman inquired about the date that the Provost will assume his new position, and Richmond said it would be July 1.

IV. Special Orders

Secretary and Council Chair Elections

Brad Thacker announced that the following persons have been nominated for Secretary and Council Chair Elections: Secretary: Bill Summers; Academic Affairs Council: Tony Hendrickson; Faculty Development and Resources Council: Connie Post; Judiciary & Appeals Council: Clark Ford; University Resource Policies and Allocations Council: Bill Woodman; Governance Council: Denise Vrchota. Thacker stated that senators must vote by written ballot and outlined the following options: (1) approve all six, (2) approve

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all except _____ (write in a name), or abstain. Pope announced that an ISUComm video presentation would be made while the votes were counted.

ISUComm (Michael Mendelson, Denise Vrchota, and Donald Payne)

Mendelson introduced Denise Vrchota and Donald Payne, members of the ad hoc committee which is developing the communication curriculum for this new initiative that came out of the Faculty Senate three years ago. The presentation included a report on the following: (1) the survey that assessed the need to strengthen the communication abilities of ISU students; (2) the basic principles (specifically, that communication be distributed across all four years of the undergraduate experience, across the entire undergraduate curriculum, and across the various modes of communication; (3) the advantage of spreading the Engl 104/105 sequence over the first and second year instead of relegating it to the first year alone; (4) a description of the sorts of communication courses upper division students will take within the context of their major; (5) the collaborative nature of this initiative with its links to communication centers, communication consultants, seminars, workshops, and mini-grants; and (7) the potential impact of ISUComm for the university, for its students and for its instructors.

V. Old Business

A. President Geoffroy's Response to the Honors Building Resolution

Pope said that the Faculty Senate can withdraw the resolution, modify it, restate it, etc. and pointed out that this will be the first time the ISU Faculty Senate will have handled this problem. Hutter noted that although President Geoffroy's statement says he "cannot support," it does not say he opposes. Hutter also stated that the language in the constitution of the Faculty Senate stipulates that the president of the university will write his objections and the Senate therefore could accommodate specific objections.

Carl Mize, who said most people are convinced the Regents will not accept the idea of a change in the name, stated that a procedural matter was not the main reason why the resolution passed by a vote of 55 to 10. He then recommended that the new ISU Foundation building be named after Martin Jischke. Mize offered the suggestion that Rick Hall, one of the three framers of the motion, accompany Christie Pope. Hall, said Mize, was involved with the Honors Program and can speak from a non-radical stance.

Motion was made by Mize to accept the resolution passed at the 3/5/02 meeting of the Faculty Senate plus the following: "Further, that the Faculty senate supports naming individual rooms within the Honors Building after former administrators including Martin Jischke, and

Motion failed for lack of a second.

Pope said that the Senate must either vote on the motion again or do something else.

Motion by Bill Robinson to reaffirm the resolution passed by the Senate on 3/45/02 was seconded.

Provost Richmond, noting that he normally does not address this body, stated that he understands the motivation behind the motion and that the core issue is whether the university has violated the rule. Richmond suggested that the Senate could pass a motion reaffirming the five-year rule and stated that he would endorse the reaffirmation. The resolution, however, will create an embarrassment for President Geoffroy and for the university, said Provost Richmond. Pope said such a motion is coming up and noted that it was introduced at the 3/5 Faculty Senate meeting by Hopper.

Mize commented that this sounds as though someone made a mistake and we have to live with it. The President is paid a lot of money, said Mize, and he can handle it. Besides, "this is not the President's concern; it is ours. We can say we believe a mistake has been made." Imagine, said Hutter, the present president several years down the road with a resolution to name a building after him. He would have to take a position and would tell the Regents he is for it. Hutter wondered why President Geoffroy will not say, "I don't have a position, this happened before my time."

Ganesh Rajagopalan stated that he agrees with the Provost and asked, "Why embarrass the new President? Faculty should stand up for their rights, but we shouldn't weaken our new president." Tom Emerson suggested that the Senate mail a cover letter with the resolution directly to the Regents. Pope said that unfortunately it is the Board of Regents that has the policy that faculty have to work through the president of the institution. There is something bizarre about this if doing it weakens our president, said Robinson, because it is certainly possible for him to say, "This happened before my time, I don't support it, but I forward it because they have passed it."

Motion to reaffirm the original motion was passed with 42 in favor, 20 opposed.

B. Changes to Governance Documents [See S01-19 for the complete text of all the changes]

Max Porter, Governance Council Chair, said the following changes would provide for (1) a review of college documents; (2) a change in the pool of people to be put on committees for university professor and distinguished professor; (3) a provision whereby the senate president, with the advice and consent of the Executive Board, may schedule additional meetings or cancel meetings and that cancellations will be made in a timely fashion; (4) a statement about the responsibility assumed by a chair or member of a committee to actively participate and attend its meetings; including a procedure whereby individuals not fulfilling their committee member or chair responsibilities may be asked to relinquish their positions; (5) a two-year term of office for committee members

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with chairs to be appointed for a two-year term after having served as a committee member for at least one year; (6) a three-year term of office for council members; and (7) a procedure for filling vacancies in unexpired terms of Faculty Senate officers and Council Chairs.

In the second sentence under IV.d., Porter suggested that the following phrase be added after “asked”: “by the Senate President with the advice and consent of the Executive Board.” The sentence thus reads as follows: “Individuals not fulfilling their committee member or chair responsibilities may be asked by the Senate President with the advice and consent of the Executive Board to relinquish their positions.”

Max Porter moved on behalf of the Governance Council to make the above changes in the by-laws [S01-19]

Ganesh Rajagopalan raised a question about serving as a council member for one year plus two years as chair. If you aren’t put on a council your first year, he asked, how could you ever serve as a chair for a two-year term? Hutter said he has responded to some of these issues already, especially the three-year stint on a council. Council chairs are selected by the Senate, said Hutter, and the pool will be very small if you have to have served as a member of a council before being elected to serve as chair. Hutter, who said that a council should not be selecting a chair from current council members to complete a term, stated that the Senate should be asked to fill the vacancy at the next meeting, just as they did for the Secretary this year. As a former council chair and council member in this body, Hamilton Cravens said he places a high value on flexibility and therefore supports the recommendations of Jim Hutter.

Motion was passed (1) to reduce the term of office on a council from three years to two; (2) to delete the requirement that a council chair must have served as a member of the council for at least a year, and (3) to delete VII. F. entirely and to add to the first sentence under VII. E. the following: “or council chair,” so that the sentence will read as follows: “In the event a Faculty Senate officer is unable to complete his or her term, an election to fill the open position will be held at the next Faculty Senate meeting.”

Motion to adopt changes to the by-laws, as amended, was passed.

C. Motion on Naming Buildings [S01-28]

Hopper placed on the overhead the motion that he introduced at the meeting of the Faculty Senate on 3/5/02. Hutter’s changes, which Hopper said he considers to be a friendly amendment, render the first sentence of the bulleted material under #1 as follows [the strike-through feature has been used for deleted material and underlining for material added]: “Generally, nominations may be submitted at any time and the committee will meet (a quorum being present) and act on the nominations as expeditiously as possible in a timely fashion.”

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Robinson, noting that most of the motion is about exceptions, said this is ludicrous and offered the following amendment: delete “normally” from the second sentence in the bulleted material under #1 and all of the material under #2: “In all cases where an exception to this time period is deemed justified, the committee shall inform the university community of its reasons for making the exception. The committee will also consult broadly with the university community (including the Faculty Senate, P&S Council, GSB/GSS and other interested constituents) concerning their support for the exception.” Hopper said he considered this when drafting the document but left the language intact should there be a need for a reasonable exception. Clark Ford seconded Robinson’s suggestion. Hutter wondered if Robinson would consider it a friendly amendment to strike *Generally* at the start of the bulleted material. Hutter added that review by committee should be in person and not by telephone, which is what happened in this case. Robinson said he does not like the choice of word, but finds it inelegant rather than pernicious and therefore was not willing to accept the deletion of *Generally* as a friendly amendment.

Gary Leavens said he supports the original motion because he believes it should provide for exceptional circumstances. But this is exactly what landed us in this mess to begin with, said Tom Emmerson, who added that we should ensure that people who should be a part of the process are here to participate. Robert Gregorac asked what is the point in the first sentence of saying you can submit a nomination at any time if there indeed is a five-year rule? According to Gregorac, the motion should state that nominations will not be reviewed by the committee until at least five years have elapsed since the termination of their university employment (whether by death, retirement, or resignation). A committee can receive nominations at any time, said Gregorac, but they cannot decide to name a building after someone until five years have elapsed.

Dorothy Fowles sought clarification on whether the motion refers to the naming of any building or only those named for employees. Hopper said the paragraph refers only to those buildings named after persons employed by university. Palermo asked about the source of the bulleted paragraph. Hopper identified it as a passage from the procedures guide on the Provost’s web page, stating that he assumes it is the current or former President’s choice of language. Reminding the Senate that anything it says is simply advisory, he asked if the recommendation is to strike all of #2. Robinson said that the motion is to strike the last two sentences of the bulleted material under #1, as follows, “Exceptions to this time period may be made in extraordinary cases. If any, such exceptions will require convincing justifications,” plus all of #2.

Gregory Palermo said the material under #2 is a new policy. Cravens asked whether this policy applies to the former president, given that he referred to himself as an employee of the Board of Regents and not of the university. Assuming that the Senate votes on Robinson’s motion, said Hutter, he would make another motion to stipulate that there be a physical meeting.

Robinson's motion to strike the last two sentences of the bulleted material under #1 and all of #2 was passed.

Hutter moved to add "meet (a quorum being present) and," as well as to replace "as expeditiously as possible with "in a timely fashion" so that the first sentence of the bulleted material under #1 will read as follows: "Generally, nominations may be submitted at any time and the committee will meet (a quorum being present) and act on the nominations in a timely fashion." The motion carried.

Porter raises question about having the university president reaffirm the language in #1. As expressed in the motion right now, said Hopper, it is wrong. Hutter suggested that *reaffirm* be replaced with *approve*.

Motion was approved to replace "reaffirm" with "approve" in the first sentence under #1, to read as follows: "The University President as the appointing authority for the Advisory Committee on Naming Buildings and Streets approves the following statement."

Hopper's motion concerning the naming of buildings and streets, as amended, was passed.

VI. New Business

A. Dead Week [S01-29] (Hendrickson)

Hendrickson said the Academic Affairs Council is not prepared to endorse the GSB policy but will support the one on the agenda for today: "The Faculty Senate recommends that the Provost communicate and reaffirm the existing Dead Week policy found on pages 44 and 45 of the Undergraduate and Graduate Courses and Programs 2001-2003 edition of the Iowa State University Bulletin." Kevin Schilling said that the finals rule should be reaffirmed because that applies to faculty, but pointed out that the Dead Week thing about meetings is a GSB matter. Wortman suggested that the rules be suspended for purpose of acting on this immediately, noting that if the Senate does not pass this until the April meeting, the matter will not get to the Office of the Provost until late April. Provost Richmond said his office should take this responsibility on no matter what the Faculty Senate does.

Motion to extend for ten minutes failed.

Motion to extend for five minutes passed.

Pope stated that the meeting will end at 9:05.

Tofilon and Schneider from GSB deserve consideration, said Hutter, who added that maybe tonight is not the night. Noting that Tofilon says the Academic

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Affairs Council never lets GSB know what it is going to meet, Hutter suggested that the GSB motion be made part of the Senate's business tonight and that the Senate vote on it at the next meeting.

Wortman's motion to suspend the rules was seconded but failed to gain a 2/3rds vote. Pope announced that this motion will be considered under Old Business at the April meeting of the Faculty Senate.

B. Changes to the Faculty Handbook (Porter)

With four minutes left to discuss the faculty handbook, Dean Ulrichson, Chair of the Faculty Handbook Committee, said the 2002 Faculty Handbook is now on the website on the Provost's page under the button, *faculty*. Material deleted from it appears elsewhere, such as benefits packages, etc., and links to those websites are provided. The document on the web is a draft, which states, "Please review and send comments to Dean Ulrichson or to Susan Carlson." Ulrichson encouraged senators to look at the document and let him know what changes are needed. Further subdivisions are planned, said Ulrichson, so that users will be able to point and click to get to subsections.

C. Academic Calendar

Pope introduced a final item, a resolution by the LAS Caucus about the academic calendar.

The meeting was adjourned at 9:07 p.m.

Constance Post,
Faculty Senate Secretary