

**IOWA STATE UNIVERSITY FACULTY SENATE
FACULTY SENATE MEETING MINUTES
MAY 4, 2004**

I. Call to Order – 7:30 p.m.

Faculty Senate President, Jack Girton, called the meeting at Gateway Center, to order at 7:30 p.m.

Attendance:

Present: S. Agarwal; D. Anderson; I. Anderson; T. Bailey; C. Baldwin; L. Butler; D. Cann; D. Carter-Lewis; T. Chacko; B. Coree; S. Crase; F. Dark; C. Fehr; A.M. Fiore; C. Ford; S. Freeman; S. Gilmore; J. Girton; R. Gregorac; B. Hand; M. Hargrove; C. Heising; P. Hoffman; W. Huffman; K. Jolls; K. Kline; P. Korsching; R. Kottman; F. Lanaan; G. Leavens; R. Lowry; A. Manu; C. Martin; P. Martin; G. Mattson; J. Maves; B. Mennecke; M. Mook; A. Murdoch; M. Olsen; M. Owen; G. Palermo; C. Post; P. Premkumar; B. Robinson; R. Rosenbusch; D. Russell; K. Schilling; J. Schuh; D. Simonson; D. Smith; L. Stephens; R. Stone; S. Sundararajan; W. Tavanapong; E. Thacker; S. Tim; J. Tollefson; A. Townsend; A. Van Der Valk; A. Van Der Zanden; D. Vrchota; J. Wong; B. Woodman; M. Wortman; T. Zanish-Belcher

Absent: M. Al-Kaisi; J. Beetham; M. Chang; M. Chen; E. Cooper; C. Drewes; M. Engler; N. Grudens-Schuck; M. Hargrove; J. Haynes; G. Hightshoe; H. Ilahiane; D. Jones; A. Kyber; J. Lamont; S. Larson; S. Lubienski; S. Madon; A. Mitra; D. Morrival; F. Nutter; S. Russell; J. Sawyer; W. Trahanovsky; H. van Leeuwen; D. Williams; P. Wray; B. Yang

Substitutes: K. Kline for M. Holland; S. Crull for C. Roskey

Guests: B. Allen, Provost; S. Carlson, Provost Office; M. Porter (Parliamentarian); L. Charles (University Relations); K. Kane (P & S Council); K. Kruempel

I. Call to Order – 7:30 p.m.

A. Seating of substitute Senators

Girton called the meeting to order at 7:30 p.m.

II. Consent Agenda – 7:35 p.m.

- A. Minutes of Faculty Senate, April 13, 2004 - [S03/M/08]**
- B. Agenda for May 4, 2004 – [S03/A/09]**
- C. Calendar – [S03/C/09]**
- D. Annual Council/Committee Reports**

Wortman moved, Dark seconded, and the consent agenda was approved.

III. Special Order: Spring Graduation list [S03-22]

<http://www.iastate.edu/~registrar/graduation/lists/s04.xls>

Palermo moved, Simonson seconded and the Senate approved the graduation list.

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The list is placed on the web and faculty are expected to contact the Registrar if they see any name, which should not be there.

IV. Special Order – Memorial Resolutions [S03-23]

The Faculty Senate observed a moment of silence in honor of faculty who passed away this year:

- Clarence Bockhop
- Grant Howard Newman
- John Forbes Speer

IV. Announcements and Remarks – 7:45 p.m.

A. Faculty Senate President's Annual Report

President Girton gave a review of Faculty Senate activities for the past year. Among the issues that were dealt with:

The university community discussed the university calendar and although the President decided to stay with the current calendar, for the faculty this issue is still unresolved.

A major success of this past year was the Reorganization Policy passed by the Senate, and approved by the Provost and President. This is particularly important with the impact of the budget. The policy ensures open discussion before the decision is made final. It also ensures faculty have a required role, and also requires a vote by faculty. Any reorganization must be reviewed by the administration, which includes the Faculty Senate.

The Faculty Conduct Policy previously passed by the Senate is working well. Girton also noted the work of several current continuing task forces on a variety of topics (such as low enrollment programs)—these reports will be coming out shortly.

Girton also noted the Senate has reorganized its governance structure, passed curriculum changes, and also dealt with the proposed 3% surcharge. There will be a dual charge system that will be implemented and faculty research grants will not be charged for a certain time period.

The Senate also heard information relating to the development of a faculty union at the University of Northern Iowa. Girton also stated that the Strategic Plan would be before the Senate in the fall. There will be need for input by the faculty.

A successful spring conference was held during the first weekend in May. A review of the Student Affairs office and Vice President Hill was completed, and a review of the Business and Finance office and Vice President Madden will be completed next year.

Girton noted several areas that will be of importance for next year, including faculty input into university research administration, VEISHEA, and the budget situation. The continuing decline in tenure track faculty positions. The university will possibly lose 50-60 positions. Girton believes the

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university should sacrifice in other areas to fill these positions, otherwise Iowa State will decline. We must find a way to reverse this trend

B. Faculty Senate President-elect

Agarwal spoke about the spring conference and thanked the Caucus Chairs for their role in organizing the conference. He looks to share a summary of the conference in the future. It was requested that these reports be placed on the Senate website.

C. Provost

The Provost reported on Promotion & Tenure activities—36 awarded tenure, 25 mandatory, 11 nonmandatory. There were 4 cases denied in the college/department and 2 denied by the Provost for a total of 6. 22 to Full Professor, 1 was denied. The Provost then gave a comparative overview for promotion and tenure numbers from 2000-2004.

The Provost then reported on the Non Tenure Track Teaching statistics for each department. The Provost Office used section credits to calculate the numbers. The majority of departments are under the 25%, 18 departments are under 10%, 19 out of 60 are above the 25% (last year that was 11%).

The numbers did not include P & S teaching last year, but they have been included in the numbers this year. The Provost presented a list of the departments, which are experiencing challenges in this area. He noted the departments still have high quality teaching. Currently, the University only has 2 observation points and also needs to collect additional data. The Provost plans to work with departments and colleges through budget cuts, and continue this discussion.

He pointed out that while we need tenure track faculty in the classroom, we still need to support those NTT teaching.

Woodman noted the Regents seem more concerned about the loss of merit and P & S positions, than faculty. While they may still teach, there is a loss of academic freedom for these individuals. Not reducing course numbers is not helping this situation. Woodman asked about the loss of faculty positions to pay for the merit staff increase. The Provost noted he would like to know if we have a long term plan to refill those faculty positions. He does feel the combination of labor is best determined by the department chairs and deans.

Post responded that she found the numbers shocking. How do we stack up against our peer institutions? Carlson responded we know where are nationally, but are not sure about our peers.

Fehr asked if these numbers would be used to allocate for faculty hires. It was also noted that the university needs information on the average teaching load of the faculty. Ford asked for a specific plan for fixing this problem. The Provost feels the Task Force on small enrollment programs and classes is connected to this discussion.

Carlson noted that the departments (over 25% last year) were asked to report to the Provost's Office, and this is in itself a kind of pressure. The departments are trying to deal with it.

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Hallam asked about the number of individuals advancing to senior lecturer. There are currently less than 10. How are departments handling this issue in relation to accreditation? Graduate teaching is also not included with these numbers.

The Provost then made observations on the past year. He thanked Jack Girton for all his hard work. Changes have been made in the office of the Provost. One issue for him was to develop trust between the Provost Office and the Faculty Senate. He does not feel progress has been made and will evaluate the situation.

Girton noted that Allen inherited this problem, and is working hard to solve it.

V. Old Business – 8:10 p.m.

The Faculty Senate then moved on to the Old Business and G. Palermo presented the proposals to the Senate:

The Faculty Senate approved the five program discontinuation proposals: M.S. in Industrial Relations – [S03-11]; Undergraduate major in Botany – [S03-12]; Undergraduate major in Zoology – [S03-13]; Graduate major (M.S./Ph.D.) in Biomedical Engineering- [S03-14]; and Undergraduate major in Plant Health and Protection.- [S03-15]

The Faculty Senate approved the Proposal to change the name of the interdepartmental graduate (M.S./Ph.D.) program in Water Resources – [S03-16]

The Faculty Senate approved the Proposal to merge two majors in the department of Human Development and Family Studies, FCS – [S03-17]

The Faculty Senate received, and forwarded to the Regents, the proposal for the 5-year post-audit review of the Ph.D. program in Health and Human Performance – [S03-18]

The Faculty Senate approved the proposal to change the name of the Transportation and Logistics major and the Production/Operations Management major in the College of Business – [S03-19]

The Faculty Senate approved the item from Academic Standards and Admissions (4/5): Changing "Temporary Enrollment" to "Academic Probation" in university documents – [S03-20]

The Faculty Senate received, and forwarded to the Regents, the proposal fo5-year post-audit review of the interdepartmental graduate program in Bioinformatics and Computational Biology – [S03-21]

VI. Special Orders -- 8:40 p.m.

A. Recognition of Retiring Senators

President Girton then recognized the following retiring Senators: D. Anderson; I. Anderson; C. Ford; G. Hightshoe; D. Jones; P. Korsching; J. Lamont; G. Mattson; J. Opsomer; M. Owen; P. Premkumar; J. Rate, J. Schuh; D. Simonson; P. Spike; L. Stephens; J. Tollefson; M. Wortman

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C. Ford was recognized for his service to the Senate as Chair of Judiciary and Appeals.

Girton also acknowledged the Caucus Chairs, the Executive Board, Senate Officers, Council Chairs, and Max Porter as Parliamentarian.

D. Passing of the Gavel

Girton passed the gavel to S. Agarwal as incoming President of the Faculty Senate. Agarwal then presented a resolution of commendation to Girton for all his work with the Senate and presented him with an honorary gavel.

Agarwal spoke about what he sees as the important issues for the coming year:

1. The process of strategic planning
2. The continuing issue of reorganization
3. The hiring, retention and promotion of all faculty (women and minorities) will be an issue
4. VEISHEA
5. Shared governance—we can only share if we want to, and he encouraged the faculty to become involved

We should not hide when we discuss tough issues, but think about the university as a whole. Our meeting time has been changed to 3:30-5 p.m., as it is important for the Senate to be part of campus activity.

E. Seating of New Senators

The new Senators were seated.

VII. New Business – 8:50 p.m.

There was no new business.

VIII. Good of the Order – 8:55

IX. Adjournment – 9:00 p.m.

The meeting was adjourned at 8:50 p.m.

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| <p style="text-align: center;">NEXT MEETING FACULTY SENATE ISU MEMORIAL UNION SEPTEMBER 7, 2004 at 3:30 p.m.</p> |
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