

IOWA STATE UNIVERSITY FACULTY SENATE  
FACULTY SENATE MEETING MINUTES  
NOVEMBER 13, 2007 -- 3:30–5:00 P.M.  
GREAT HALL, MEMORIAL UNION

Present: Anderson, D.; Anderson, P.; Bado-Fralick, N.; Beell, T.; Beetham, J.; Beresnev, I.; Braun, E.; Butler, A.; Cai, Y.; Chacko, T.; Clough, M.; Crase, S.; Cross, S.; Day, T.; Ford, C.; Freeman, S.; Ghandour, M.; Grudens-Schuck, N.; Haynes, J.; Hendrich, S.; Jolls, K.; Korsching, P.; Larkin, B.; Larsen, M.; Love, M.; Loy, D.; Luecke, G.; Maney, A.; Manu, A.; Martin, C.; Martin, M.; Mayfield, J.; Mennecke, B.; Nutter, F.; Olsen, M.; Owen, M.; Owusu, F.; Palermo, G.; Porter, M.; Porter, S.; Pruetz, J.; Rosenbusch, R.; Sadosky, L.; Sapp, T.; Schmerr, L.; Selby, M.; Thompson, J.; Torrie, M.; Vander Lugt, K.; VanDerValk, A.; VanDerZanden, A. M.; van Leeuwen, H.; Wallace, R.; Winkiel, L.; Zanish-Belcher, T.

Absent: Babcock, B.; Baldwin, C.; Bracha, V.; Carter-Lewis, D.; Daniels, T.; Geske, J.; Hargrove, M.; Hochstetler, A.; Jackman, J.; Larson, S.; Madon, S.; Murdoch, A.; Oh, H.; Paschke, T.; Ruben, R.; Rule, L.; Thacker, E.; Windus, T.; Wong, J.

Substitutes: Gregorac, R. for Long, L.

Guests: Carlson, S. (Provost's Office); Hoffman, E. (Provost); Holger, D. (Provost's Office); Guffy, I. (GSB); Girton, J. (BBMB); Robinson, D. (ELPS); Rosacker, E. (University Relations); Vrchota, D. (Chair, Gov & Doc. Committee); Woodin, D. (P&S Council).

I. Called to Order – 3:30 p.m.

A. Seating of Substitute Senators

Substitute Senators were apprised of their responsibilities and privileges, announced their names, and were seated.

II. Consent Agenda – 3:32 p.m.

A. Minutes of Faculty Senate, October 9, 2007 - [S07/M/2]

B. Agenda for November 13, 2007 – [S07/A/3]

C. Calendar – [S07/C/3]

D. The Faculty Handbook, Chapter 7 - [S07-6] - Governance Council

Senator Buell moved to approve the consent agenda, seconded by Senator Martin.

Motion passed.

### III. Announcements and Remarks – 3:35 p.m.

#### A. Faculty Senate President – Crase

President Crase opened her remarks by inviting Senators to contribute yet again to the Giving Tree, a highly successful and welcomed FS project that works with community partners to select and purchase gifts for children who otherwise would go without during the series of important winter holidays. See Sherri Angstrom at [sangstro@](mailto:sangstro@) in the FS office to choose and purchase a gift, then deliver *unwrapped* to the FS office. Look also for independent announcements.

President Crase and others have conducted a series of listening sessions regarding the upcoming mandatory review of lecturer and clinician positions per the policy most recently passed.

The BOR activity was high, and key issues can be accessed by faculty through the BOR website at URL: <http://www2.state.ia.us/regents/>

President Crase also highlighted an issue brought forward by Ian Guffy, GSB, regarding the need to remind faculty who teach classes and advise clubs that Dead Week (Under "D" on ISU website) prohibits, for most classes, administration of final exams or other large events in order to permit students to study and consolidate their gains before official finals week occurs.

#### B. Faculty Senate President-Elect – Ford

President-Elect Ford announced the dates of the spring faculty conference: March 27-28, beginning on Thursday night, continuing all day Friday, with a focus on the research environment.

#### C. Provost – Hoffman

No comments at this time.

### IV. Old Business – 3:50 p.m.

#### A. Non-Tenure-Eligible Research Faculty [S06-22] – Executive Board; see NTER Task Force Report and Appendices, on-line at: < <http://www.facsen.iastate.edu/> > (Panel Discussion Only after call for the Committee of the Whole)—Vrchota, Robinson, van Leeuwen Girton, Mayfield, Palermo, and a reading of the letter from the Ames Lab.

Changes were made to the resolution and summary by the EB. Because originating with the EB, these changes did not need prior approval of the entire Senate. Changes included adding "start up funds" and other minor changes, including additional provisos regarding titles and how long one must be away from ISU after not being granted tenure that one may be considered as NTER Faculty. It is the Senate's responsibility to decide whether to address the issue of the title, and if the current structuring is sufficient.

Moved to Committee of the Whole. No notes taken during Committee of the Whole.

Senator Owen moved, and Senator Wallace seconded, and the motion was passed, to move out of the Committee of the Whole.

VI. New Business – 4:40 p.m.

A. Proposed Governance and Document Editing Procedure – [S07-7] –Porter

Senator Porter provided an overview of the document, which has been introduced as an attempt to streamline the process of making minor editorial corrections, and to update document referrals and website links, with regard to policies and the *Handbook*. Denise Vrchota currently chairs the Documents and Governance Committee within the Governance Council. Motion from Governance Council. Senator Hendrich called attention to inaccurate language in the document. The correction was duly accepted. The item will be presented for a vote at the next FS session.

B. By-law proposal for College and Department Document Review Committee – [S07-8] –Porter

Senator Porter reminded the Senate of the earlier task force study regarding the status and availability of department-level and college-level governance documents, particularly in light of the need for documents to be updated to include recent policy changes made by FS and others in the last five or so years. The current item is introduced as an extension of the study, and will require a majority vote to accept or decline a change to the by-laws. Motion from Governance Council. The item will be presented for a vote at the next FS meeting.

C. 8.4.8 Policy Regarding open Meetings at Iowa State – [S07-9] —Porter

This is a revised policy, suggested through University Counsel Paul Tanaka and PLAC, regarding compliance statement in the *Handbook* on open meetings. Much language was taken out because it was outdated or did not match current practice. Motion from Governance Council. The item will be presented for a vote at the next FS meeting.

VII. Good of the Order – 4:55 p.m.

None.

VIII. Adjourned – 5:00 p.m.

Minutes by Faculty Senate Secretary N. Grudens-Schuck.

NEXT MEETING  
TUESDAY, DECEMBER 11, 2007  
3:30-5:00 P.M. – GREAT HALL, MEMORIAL UNION