

**IOWA STATE UNIVERSITY FACULTY SENATE
FACULTY SENATE MEETING MINUTES
NOVEMBER 9, 2010 – 3:30–5:00 P.M. --
GREAT HALL, MEMORIAL UNION**

Present: Agarwal, S.; Amidon, K.; Anderson, P.; Arndt, G.; Beattie, G.; Blevins, J.; Bruning, M.; Butler, A.; Byars, J.; Chaudhuri, S.; Cooper, E.; Dahlstrom, M.; Dark, V.; Dell, B.; Freeman, S.; Geske, J.; Harding, C.; Herrmann, P.; Hochstetler, A.; Hostetter, J.; Huffman, W.; Janvrin, D.; Jurenka, R.; Katz, A.; Keren, N.; Koziel, J.; Kuo, M.; Kushkowsky, J.; Loy, D.; Loynachan, T.; Luecke, G.; Martin, R.; Matzavinos, T.; Mayfield, J.; McQueeney, R.; Miller, A.; Muench, J.; Napolitano, R.; Nelson, S.; Owen, M.; Pleasants, J.; Porter, M.; Sapp, T.; Schalinske, K.; Selby, M.; Sherman, P.; Smiley-Oyen, A.; Stalder, K.; Strohhahn, C.; Sturm, J.; Taylor, G.; Thompson, L.; Torrie, M.; Tuckness, A.; van der Valk, A.; van Leeuwen, H.; Wallace, R.; Walter, S.; Windus, T.

Absent: Anderson, D.; Baker, R.; Beell, T.; Bracha, V.; Daniels, T.; Day, T.; Fei, S.; Hendrich, S.; Hillier, A.; Hoff, S.; Jackman, J.; Manu, A.; Martin, M.; Minion, C.; Palermo, G.; Prieto, L.; Stevenson, G.

Substitutes: J. Olson for Clough, M.; D. Niday for Levis, J.; K. Dorman for Maitra, R.; B. Mennecke for Townsend, T.

Guests: Hoffman, E. (Executive Vice President and Provost); Rosacker, E. (University Relations); Kane, K. (P&S Council); Brown, T. (GSB); Kane, K. (P&S Council); Kerns, K. (P&S Council); and Christianson, A. (ISU Daily).

I. Call to Order

President Owen called the meeting to order at 3:32 and seated the substitute senators.

II. Consent Agenda

The Draft Minutes of the October 12 meeting were amended to indicate under point 5 of the President's remarks that Smiley-Oyen and Owen talked with the Dean's Council about Post-Tenure Review and NTE Faculty Percentage Limits.

Motion and second to accept the Consent Agenda with amended minutes. Motion passed.

III. Announcements and Remarks

A. President Owen

1. Governance Council is moving forward with the development of a revised policy for:
 - a. FH Section 7.2 (unacceptable performance of duty)
 - b. FH Section 5.3.5 (post tenure review)
2. Discussion about the BET major continues
 - a. Have received the document from the MIS faculty detailing their concerns about the BET major

- b. Have met with the Computer Science Faculty and they will develop a document detailing their concerns about the BET major
 - c. Computer Coordinating Committee convened a meeting with the Electrical and Computer Engineering, Computer Science and Supply Chain and Information Systems faculties to discuss the articulation of students participating in Associate of Applied Science degrees at Community Colleges with potential degree programs at ISU
3. It is now time to identify candidates for President-Elect of the Faculty Senate – nomination forms will be forthcoming from Ms. Angstrom
 4. The 11th annual giving tree will be available later this week in the FS Office. Ms. Angstrom will send out a formal announcement.

B. President-Elect Freeman

1. Post Tenure Review Policy moving forward
2. Faculty Senate Conference attendance declining
 - a. Moving to an every other year schedule – even springs
 - b. Focus of conference to address practical issues that the Senate can influence/change to:
 - Improve faculty morale
 - Increase efficiency/effectiveness of how faculty interact with university infrastructure
 - c. This year we will have several discussions about potential topics to prepare task forces for work through next fall in preparation of the spring 2012 conference
 - Talk to your colleagues, start collecting topics

C. Provost

1. New vet med dean--Lisa Nolan starts Jan 15
2. The impact of the new legislature and governor on ISU is unknown. Will have a better idea after Branstad's state of the state address.
3. State revenues are up relative to last year, so President Geoffrey and I do not believe that there will be a mid-year budget reversion.
4. There are several audits and policy development processes going on.
 - a. Developing a policy on effort reporting that is consistent with NSF policy. When paid full time on federal funds, one cannot do other things, such as attend a committee meeting. Faculty may have to work with their chairs so that they are paid from the grant for grant work during the year and are paid by ISU for ISU work during the summer. There will be training on this issue when policy is complete. The plan is to have it in place by January for grants paid this summer.
 - b. Non-ISU activities done when on university time should be recorded on the Conflict of Interest Form to ensure federal compliance. An example is editorial work. Faculty will need to talk with their chairs to see if the activities are okay.
 - c. Any lawsuit that puts a hold on email must be authorized by Warren Maden, President Geoffrey, or the Provost. This is a change in the computer confidentiality policy.

5. The hope is that anyone who has a satisfactory performance outcome should get a raise this year.
6. In place of the faculty conference, a student success summit will be held on March 25.
7. No tuition discussion is before the Board of Regents before February.

Several questions from the floor addressed the effort reporting and accounting of state funds.

IV. Old Business

- A. Revision of Faculty Handbook section 5.7 [S10-1]** was presented by Stalder. The minor revisions make the policy more flexible so that timing of reviews can be adjusted as needed.

Motion to accept revisions was seconded. Motion carried without discussion.

V. New Business

- A. FH Section 2.8, Policy for Renaming Academic Units [S10-3]** was presented by Stalder. This new section of the handbook replaces the procedure that was lost when FH Section 10.8 was revised. The procedure was removed from 10.8, which deals with curriculum, because renaming units is not curriculum. Renaming of majors remains in Section 10.8. All the wording is new. It simply describes what is being done. It will come up for vote in December.

- B. Report and Recommendations from the Task Force to Examine Limits on Percentage of NTE faculty [S10-4]** was presented by Smiley-Oyen. FDAR was charged with reviewing the recommendations of the Task Force. There are large variations across departments in the percentage of NTE, so the AAUP guideline of 25% does not seem appropriate for all. FDAR modified a recommendation of the task force to have a department responsibility statement, to be submitted every three years, that specifies a target NTE that makes sense for the department. Departments must justify/explain targets greater than 25% to Deans. The focus is on the health of the department. FDAR also created a college responsibility statement, in which an NTE target is established for each college. If the target is greater than 20%, the dean needs to justify/explain why. The college statement and any justification/explanation is submitted to the Provost. When the Provost informs the Senate of the percentage NTE each year, the goal percentages will also be reported.

Several comments and questions came from the floor. Among the points made were:

Mayfield- the number of NTE that the department perceives as healthy may not be achievable. This is a way to let be known that it is not healthy.

Provost Hoffman-it is not possible for all departments to meet the 20% guideline.

Amidon-WLC is one of the worst offenders, but there is no alternative because of cuts from the dean. NTE percentage has never been a factor in getting tenure lines as suggested by the document.

Geske-professional schools need to rely on clinicians to come to teach. Smiley-Oyen stated that this would be part of the justification.

Pleasants-should adhere to all the guidelines in the AAUP, which now say that should try to change NTE lines to tenure eligible.

Butler-Philosophy & Religious studies is 75% NTE. There is concern that if the colleges are held to some percentage, it could have large negative impact on the departments with high NTE.

Smiley-Oyen acknowledged that there may be some friction between departments and deans. Owen noted that the new procedure should insure that a faculty voice is heard in these negotiations.

The recommendations will come forward in December for a vote.

VI. Good of the Order

There was none.

Owen accepted a motion, with second, to adjourn. The meeting adjourned at 4:23.

NEXT MEETING is TUESDAY, December 7, 2010 -- 3:30-5:00 P.M.

Respectfully submitted,
Veronica Dark
Senate Secretary
December 1, 2010