

**IOWA STATE UNIVERSITY FACULTY SENATE
FACULTY SENATE MEETING MINUTES
APRIL 5, 2011 – 3:30–5:00 P.M.
GREAT HALL, MEMORIAL UNION**

Present: Agarwal, S.; Amidon, K.; Anderson, D.; Anderson, P.; Arndt, G.; Baker, R.; Beattie, G.; Blevins, J.; Butler, A.; Chaudhuri, S.; Cooper, E.; Dahlstrom, M.; Dark, V.; Dell, B.; Freeman, S.; Harding, C.; Hendrich, S.; Herrmann, P.; Hochstetler, A.; Hostetter, J.; Huffman, W.; Jackman, J.; Janvrin, D.; Jurenka, R.; Katz, A.; Keren, N.; Koziel, J.; Kuo, M.; Kushkowski, J.; Levis, J.; Loy, D.; Loynachan, T.; Luecke, G.; Maitra, R.; Manu, A.; Martin, R.; Matzavinos, T.; Mayfield, J.; McQueeney, R.; Miller, A.; Minion, C.; Napolitano, R.; Nelson, S.; Owen, M.; Pleasants, J.; Sapp, T.; Schalinske, K.; Selby, M.; Sherman, P.; Smiley-Oyen, A.; Stalder, K.; Stevenson, G.; Strohbehn, C.; Sturm, J.; Thompson, L.; Torrie, M.; Townsend, T.; Tuckness, A.; van der Valk, A.; van Leeuwen, H.; Wallace, R.; Williams, C.; Windus, T.

Absent: Beell, T.; Bracha, V.; Bruning, M.; Byars, J.; Day, T.; Hoff, S.; Martin, M.; Prieto, L.

Substitutes: D. Niederhauser for Clough, M.; D. Jacobson for Daniels, T.; A.M. VanderZanden for Fei, S.; E. Abbott for Geske, J.; J. Hill for Hillier, A.; P. Bruski for Muench, J.; K. Zarecor for Palermo, G.; C. Basmajian for Taylor, G.

Guests: Hoffman, E. (Executive Vice President and Provost); Holger, D. (Associate Provost); Rosacker, E. (University Relations); Lohr, J. (Parliamentarian); Rush, J. (ECE); Clarridge, M. (P&S Council); Franke, W. (Kinesiology); Hoff, C. (Finance); Kawaler, S. (Physics & Astronomy); McClure, S. (VCS); Robinson, D. (ELPS), Whitley, R. (VCS).

- I. Call to Order.** President Owen called the meeting to order at 3:29 and seated the substitute senators.

President Owen introduced Jim Lohr as parliamentarian sitting in for Max Porter.

- II. Consent Agenda – 3:32 p.m.**
- A. Minutes of Faculty Senate March 8, 2011 - [S10/M/7]**
 - B. Agenda for April 5, 2011 – [S10/A/8]**
 - C. Calendar – [S10/C/8]**
 - D. Conflicts of Interest and Commitment Policy [S10-17]**

Moved and seconded to accept the consent agenda. Motion passed.

- III. Special Order – Election of Athletic Council Representative**

Each of 5 candidates spoke for two minutes regarding their qualifications. The candidates were: Jeff Blevins, Veronica Dark, Warren Franke, Curt Hoff, Steven Kawaler, Scott McClure, Dan Robinson, R. David Whitley. Senators voted for two

candidates on a written ballot. The winners, announced later, were Veronica Dark and Dan Robinson.

IV. Special Order – Election of Council Chairs

Written ballots were distributed. Michael Martin was on the ballot for Chair of Judiciary & Appeals Council. John Jackman was on the ballot for Chair of Resource Policy and Allocations Council. As announced later, each was elected unanimously.

V. Announcements and Remarks

A. Faculty Senate President

Bob Donnelly of the Board of Regents informed President Owen that there will be an open forum/town hall at the next meeting of the Board of Regents, which is in Ames. During the meeting, the Board will describe the process of finding a replacement for President Geoffrey.

B. Faculty Senate President-Elect

President Elect Freeman had no remarks (and was busy counting ballots).

C. Provost

Provost Hoffman indicated that there still is very little information regarding about state appropriations. Her office will send out tentative budget planning parameters next week. We do know tuition and have a good estimate of enrollments but can only speculate about state budget allocations.

VI. Old Business

A. Name Change: Women's and Gender Studies – [S10-13]

President Owen introduced the name change and noted that the Memo from the LAS dean had been corrected to indicate the desired name change from women's studies.

Moved and seconded to approve the name change. The motion passed unanimously.

B. Proposed University Outcomes Assessment Committee – [S10-16]

Senator Hendrich described the new standing committee recommended by Academic Affairs Council. The chair of the committee will sit on the council.

Moved and seconded to approve the creation of the new committee. The motion passed

C. Revision of FH section 5.3.5 Post-Tenure Review (PTR) Policy [S10-10]

President Elect Freeman noted that the policy has been under review. He reviewed the changes resulting from the discussion in March. No comments/concerns were sent to the Executive Board (EB). Discussion will follow the same procedures as last month. A statement of support should be followed by a statement against and so on until everyone has spoken. All statements should be short and senators should return to their seats after speaking.

Senator Butler proposed that, following the U of Iowa policy, three classes of people be excluded from PTR: those being reviewed for higher rank that year, those who have announced retirement or are on phased retirement, and administrators (defined as department chairs, deans, and provosts).

The motion was seconded. After brief discussion in which it was clarified that department chairs, deans, and provosts are reviewed regularly, the motion carried.

Senator Abbott made a motion, which was seconded, to remove parenthetical material from bullet three in 5.3.5.1. He noted a possible problem if the wording remains. There was brief discussion of the benefits and problems with retaining the wording.

Motion carried.

Senator Townsend made a motion, which was seconded, to remove the wording suggesting that associate professors who receive a superior PTR should be encouraged to go up for promotion to full, because not everyone who is doing superior work is ready for promotion to full.

Motion defeated.

Senator Zarecor noted that there is no clear avenue for appeal in the policy and was concerned that only those associate professors who were doing superior work were eligible for appeal. The subsequent discussion clarified that departments must specify how an outcome can be appealed, that there is a process for appealing salary decision in Chapter 9 of the Handbook, and that PTR and promotion are based on different criteria, with scholarship being the main criterion for promotion.

Senator Townsend noted that one must be superior in all aspects of the PRS for superior but that just one unsatisfactory aspect can lead to a below expectations outcome. He made a motion, which was seconded, that the whole section be stricken and that a superior outcome is possible if one is superior in at least two aspects of the PRS and meeting expectations in the others.

After discussion, the amendment was defeated.

Senator Butler noted the nebulous wording about the action plan and she noted that the U of Iowa PTR has three bullets describing action plans. She made a motion, which was seconded, to include a similar description in section 5.3.5.6:

If an action plan is necessary, it must include at least the following three parts: the justification for the plan, a specific timetable for evaluation of meeting acceptable progress on the plan, and a description of possible consequences for not meeting expectations by the time of that evaluation.

Motion carried.

Senator Sherman noted that there might be more than one PRS involved and made a motion, which was seconded, to change PRS in 5.3.5 to all PRSs in effect during the period of the review.

After discussion, which indicated that this already is current practice in promotion cases, the motion carried.

Senator Butler made a motion, which was seconded, to remove the third bullet in 5.3.5.1, which states that PTR is initiated after two unsatisfactory annual reviews.

Senators spoke for and against the motion. The motion failed.

Senator Smiley-Oyen called the question. There was a second. The parliamentarian noted that a 2/3 vote was required to support the call. The call for the question was supported by a show of hands.

By voice vote, the PTR Policy as amended was passed.

There was a motion, with second, to postpone further discussion of Old Business so that the New Business could be introduced. Motion carried.

There was a motion, with second to extend the meeting five minutes. Motion carried.

D. Unacceptable performance of Duty – changes in FH 7.2.2.5.1 – [S10-8]

Discussion/action postponed.

E. FH Section 10.8.1 Academic Program Approval [S10-15]

Discussion/action postponed.

VII. New Business

A. Sustainability Minor Proposal [S10-18] – Hendrich

Senator Hendrich introduced the minor. She noted that the minor is from LAS, who will administer it, although four colleges are involved. It has been approved by the LAS curriculum committee and the Academic Affairs Council.

B. Bachelor of Design Proposal [S10-19]

Senator Hendrich introduced the new degree program. It has been approved by the College of Design faculty and the Academic Affairs Council.

Senator Amidon noted that there was substantial opposition and asked the nature of the opposition. Senator Zarecor noted that this was a way for transfer students to begin work in the college. The concerns were about resources and poaching students from other majors.

C. Name Change: Sport and Recreation Minor [S10-20]

Senator Hendrich noted a typo in the Agenda, which says Sports and Recreation Minor.

VIII. Good of the Order

President Elect Freeman expressed gratitude for the hard work and good discussion on PTR. The passed document is improved from the original.

IX. The meeting adjourned at 5:01.

NEXT MEETING is TUESDAY, April 19, 2011 -- 3:30-5:00 P.M.

Respectfully submitted,
Veronica Dark
Senate Secretary
April 11, 2011