

Academic Affairs Council (AAC)

2023-2024 Annual Report

Submitted by chair Jennifer Schieltz

Council Members:

Jennifer Schieltz [Chair], David Peters [CALs], Yonghong Jia [BUS], Cody Fleming [ENG], Doug Smith [HSC], Aaron Wood [LAS], Karl Bolser [VET], John Cunnally [DES, fall], Tom Brumm [Curriculum Chair], Terri Boylston [ASA Chair], Anna Fantini [Outcomes Chair], Ann Marie VanDerZanden [SVPP]

Meetings:

August 28, 2023

October 26, 2023

November 16, 2023

January 22, 2024

February 26, 2024

March 18, 2024

April 8, 2024

April 22, 2024

AAC Activity:

Curriculum – Review of Academic Program Proposals

The AAC reviewed and approved proposals involving the following new or modified academic programs as brought to the Council via the Faculty Senate Curriculum Committee:

- a. Converting the BA in Art and Design into two separate degrees: BA in Art and BA in Art history
- b. Name change of the BFA in Integrated Studio Arts to BFA in Art
- c. Masters of Applied Statistics (online)
- d. Name change of BA in Biological and Pre-Medical Illustration to BA in Scientific Illustration and Visualization
- e. BA in Sports Media and Communication
- f. Undergraduate Minor in Applied Mathematics
- g. Master of Digital Health
- h. Undergraduate certificate in Health Care Management
- i. Undergraduate minor in Applied Artificial Intelligence
- j. Undergraduate major/minor name change -- Apparel, Merchandising, and Design to Fashion Design and Merchandising
- k. B.S. in Game Design
- l. B.S. in Education Studies
- m. Undergraduate Certificate in Risk Management and Insurance
- n. Discontinuation of the PhD program in Rural, Agricultural, Technological and Environmental History
- o. Undergraduate certificate in Cybersecurity
- p. B.S. in Integrated Health Sciences
- q. Undergraduate minor in Artificial Intelligence

- r. Discontinuation of the MS in Transportation
- s. Merger of the Food Sciences and Culinary Food Sciences degree into a single degree in Food Science

Review of Academic Policy Proposals

The AAC reviewed and approved proposals involving the following new or modified Academic Catalog items as brought to the Council via the Academic Standards and Admissions Committee:

- a. Discussed feedback received on Waitlisting Policy from 1st reading at Faculty Senate in Spring 2023
- b. Discussed feedback received from Executive Board on Out of Term Schedule Change Policy from Spring 2023
- c. Policy on Grading as it impacts Repeating Courses
- d. Policy on Academic Misconduct
- e. Policy on Academic Dismissal
- f. Policy on Academic Reinstatement
- g. Prerequisite policy change proposal

Board of Regents DEI Directives

AAC discussed and brought forward the following actions to address two of the Board of Regents DEI Directives approved at their November 2023 board meeting.

- a. Renaming the U.S. Diversity requirement category to U.S. Cultures and Communities
- b. Adding language to the required Free Expression syllabus statement regarding pronouns

Other AAC Business

- a. Drafted language codifying the process for review, approval, and governance of new Interdisciplinary programs, including a “Governance document” template
- b. Met with the ISU Bookstore about Immediate Access 2.0 course materials
- c. Met with Steve Mickelson and members of the Workday team to discuss the rollout of Workday Student and provide feedback

Iowa State University Faculty Senate Faculty Development and Administrative Relations (FDAR) Council 2023-2024 Annual Report

Brian Hornbuckle, Chair

April 29, 2024

1 Meeting Dates and Members

FDAR met seven times in the 2023-2024 academic year (August 31, September 21, October 26, January 23, February 20, March 19, and April 16) and scheduled an additional meeting past the date of this report (May 14). Council members in 2023-2024 are listed in Table 1. Council business and communication was conducted through Canvas.

<https://canvas.iastate.edu/courses/104635>

2 Issues and Actions

2.1 Products of the Extension Scholarship Workgroup

FDAR formed a workgroup in July 2020 with the charge to *cultivate a stronger, more transparent process for assessing scholarship in extension and outreach*. Erin Hodgson and Brian Hornbuckle serve as workgroup co-chairs. The workgroup has the following goals.

1. Define scholarship in extension and outreach and compile a list of examples.
2. Examine how extension and outreach scholarship is valued.
3. Examine how extension and outreach scholarship is communicated.
4. Review current policies, practices, and expectations for promotion and tenure or advancement in extension and outreach, and suggest how they might be improved.
5. Identify opportunities for professional development and mentoring for extension and outreach faculty, and opportunities to educate all faculty on extension and outreach scholarship.

In 2023-2024 FDAR reviewed two draft workgroup documents.

Table 1: Members of the 2023-2024 FDAR Council.

Name	Role
Brian Hornbuckle	chair
Yongyeon Cho	College of Design
Carolyn Cutrona	College of Liberal Arts and Sciences
Grant Dewell	College of Veterinary Medicine
Richard Lesar	College of Engineering
Elisabeth Lonergan	College of Agriculture and Life Sciences
Huifang Mao	Ivy College of Business
Ann Smilely	College of Human Sciences
Dan Anderson	chair, Recognition and Development Committee
Abhay Mishra	chair, Equity, Diversity, and Inclusion Committee
Sunday Tim	chair, Facilities and Educational Resources Committee
Dawn Bratsch-Prince	Office of the Senior Vice President and Provost
Tera Jordan	Office of the Senior Vice President and Provost

2.1.1 10 Myths of Extension Scholarship

A subcommittee composed of Katie Bruna (School of Education), Kim Greder (Human Development & Family Studies), and Hornbuckle (workgroup co-chair) have been working on a document intended to address 10 myths of extension scholarship. This document addresses workgroup Goals 2 and 5. The current draft was shared with FDAR, and council members were asked to share it with their constituents. Several suggestions were received on how the draft could be approved. The next step is to revise the draft, share it again with FDAR, vote to accept or not accept, and if accepted, determine how to share the document with the university community.

2.1.2 Revisions to Faculty Handbook Section 5.2.2.5

A draft revision of Faculty Handbook Section 5.2.2.5 was written by a workgroup sub-committee composed of Hornbuckle, Hodgson, and Chad Hart (Economics). This proposal is consistent with Goals 1, 4, and 5. The current draft was shared with FDAR, and council members were asked to share it with their constituents. Several suggestions were received on how the draft could be approved. Hornbuckle also shared the proposal with other members of the ISU community, including: Sarah Francis, interim associate dean for extension in the College of Human Sciences, and interim director of Human Sciences Extension and Outreach; Jay Harmon, director, Agriculture and Natural Resources Extension, and associate dean for extension in the College of Agriculture and Life Sciences; and Jason Henderson, vice president, ISU Extension and Outreach. Many changes were made to improve the proposal. Henderson asked Hornbuckle to revisit this proposal in Fall 2024. The current proposal, along with a FAQ, can be found here.

<https://iastate.box.com/s/q17yh67m1f0uizr1ciwe3rr6s111zje9>

Hornbuckle invited Henderson, who joined ISU in 2023, to meet with FDAR to share his goals for ISU Extension and Outreach. Henderson accepted this invitation, and will meet with FDAR on May 14.

2.2 Qualification for Resident Tuition

A faculty member in the Department of Agronomy asked FDAR to determine exactly who qualifies for resident tuition at ISU in light of news story reporting on states that allow in-state tuition for immigrant students. FDAR agreed to investigate. Hornbuckle corresponded with Jennifer Suchan, university registrar, and Bill Graves, dean of the Graduate College. He produced a one-page summary that can be found here.

<https://iastate.box.com/s/y29n53ce0pqypxp5rmy9e26q7ctricy7>

The most significant finding was that spouses and dependents of graduate assistants, postdoctoral scholars, predoctoral associates, faculty, and staff can qualify for resident tuition and fees if they bring appropriate documentation that verifies the relationship to the Office of the Registrar. This also applies to staff living outside the state of Iowa (e.g., a recruiter in another state or country).

2.3 Review Eligibility for Morrill, University, and Distinguished Professor

Annemarie Butler, caucus chair, College of Liberal Arts and Sciences, requested that FDAR consider making a proposal to revise the qualifications for University Professor, Morrill Professor, and Distinguished Professor. Specifically, she requested that FDAR consider allowing associate professors to hold these titles. FDAR opted not to recommend any changes for the following reasons.

- For the same reason that an assistant professor cannot be promoted directly to full professor, associate professors should not be able to become a University, Morrill, or Distinguished Professor since these positions are treated as a level above full professor.
- There are other awards that recognize excellent performance for which associate professors are eligible. For example, the Regents Award for Faculty Excellence.

2.4 Leave for Faculty

FDAR felt there is a need for a new policy that would allow faculty to take leave to care for aging family members. A subcommittee composed of Carolyn Cutrona, Abhay Mishra, and Grant Dewell were charged to investigate current policies. Cutrona presented their findings concerning the Family Medical Leave Act (FMLA) and the Faculty Modified Duties Assignment (FMDA) policy. Tera Jordan also provided information. Important points included the following.

- All faculty accumulate sick leave (even B-base), and up to five days of sick leave can be used annually to care for family members.
- FMLA is limited in time, unpaid, and you can't do any university work (even email) so it is not appropriate for situations in which less than 100% of a faculty member's time is needed to care for a family member.
- FMDA is at present only for the birth or adoption of a child.

In a subsequent council meeting the subcommittee presented a draft revised FMDA policy that would include the care of family members. Before that council meeting, Dawn Bratsch-Prince and Jordan had both corresponded with ISU Human Resources and Human Resources agreed that there is a need. However, their recommendation was first make sure that faculty are aware of what policies and programs are already available before proposing a revised FMDA program that would

have significant added costs. Human Resources agreed to share more information about relevant current policies and programs. FDAR will receive these at the May 14 meeting and consider this issue further in 2024-2025.

3 Standing Committees

3.1 Recognition and Development

3.1.1 Foreign Travel Grants

At the beginning of the year the committee modified the process for awarding these grants given issues associated with equity and large faculty incentive accounts, and so that funding can best be distributed among the fall, spring, and summer semesters. Seven of 14 applications were awarded in the fall. It was expected that about 15% of spring applications will be funded.

3.1.2 Big 12 Faculty Fellowships

It is important for faculty to note that the Big 12 Conference membership is changing significantly: Texas and Oklahoma will no longer be members, and Cincinnati, Houston, BYU, and Central Florida are new. Four more institutions (Arizona, Arizona State, Colorado, and Utah) will be added next year. At least one application was funded this year.

3.1.3 Regents Award for Faculty Excellence

The committee received eleven nominations, eight were strong, and five (the maximum) were recommended.

3.2 Equity, Diversity, and Inclusion

Three goals were identified for the 2023-2024 academic year.

1. Improving faculty mentoring programs. A pilot program in the Ivy College of Business was initiated.
2. More consideration of international faculty and students.
3. Would like to invite a speaker. The ISU Lectures Program was contacted.

During this academic year, many directives regarding diversity, equity, and inclusion were instituted by the Board of Regents. The committee has been carefully considering what activities can be continued.

3.3 Facilities and Educational Resources

This committee never met.

4 Acknowledgments

Thank you to all council members for your work this academic year!



IOWA STATE UNIVERSITY
Faculty Senate

MEMO FROM THE DESK OF:

Steve Freeman

Steven A. Freeman, University Professor
Chair, Judiciary and Appeals Council

DATE: 4/22/24

TO: Faculty Senate Executive Board

SUBJECT: Judiciary and Appeals Council 2023-2024 Annual Report

CC: Sherri Angstrom

Council Charge

Maintains a system for faculty grievance; monitors the effectiveness of the faculty grievance process; recommends legislation to the Faculty Senate pertaining to faculty grievance, faculty dismissal, and faculty conduct policies and procedures; and works with the provost in defining the procedural and policy interface between the faculty grievance process and the administration's jurisdiction.

Faculty Senate Committee on Appeals Charge

Hears and works to resolve grievances from faculty who believe they have been treated unfairly with respect to salary, promotion, tenure, academic concerns, reduction in force, or other matters relating to employment; makes recommendations for grievance resolution to the provost; makes recommendations for changes in procedures.

Annual Summary

Four faculty members formally submitted appeals to the Faculty Senate Committee on Appeals (FSCA) this academic year. One faculty member submitted an appeal related to their annual review in Fall 2023. This appeal has been resolved. One faculty member submitted an appeal based on a post-tenure review. The Faculty Senate Committee on Appeals (FSCA) judged that the grounds of the appeal were questionable and did not accept the appeal. Two faculty members submitted appeals based on promotion and tenure decisions. Both of these appeals are still ongoing.

Besides the filed appeals, the Chair of the FSCA, has had formal conversations with multiple faculty concerning potential appeals and many informal conversations regarding the appeals process and other avenues of redress such as the Ombuds Office.

The J&A Council sponsored two docket items that were passed this academic year. Docket Item 23-5 which clarified response timeline related to interim actions (FH Section 7.2.5.1.4) and Docket Item 23-6 which clarifies the process for appealing a conduct decision to the university president (FH Section 7.2.6.1).

2023-2024 Recognition and Development Committee Report

Submitted by Dr. Daniel Andersen

Committee Composition

The Recognition and Development Committee consisted of Daniel Andersen (Chair), Simon Laflamme, Dan Zhu, Rameshwar Kanwar, Jonathan Hassid, Elizabeth Norris, and Mohamed El-Gazzar. Monica Haddad, Daejin Kim, and Kevin Kane also served at various points.

Foreign Travel Grants

Program Overview

The committee has \$22,590.30 in funding for this fiscal year. While recently, we have been dividing this funding approximately equally during each funding cycle as travel was unpredictable during Covid, the committee determined to return to pre-Covid division of funds where 25-30% of funding (\$5,647-\$6,777) would be awarded during each of the two funding cycles, and the remaining 40-50% (\$9,036-\$11,295) awarded during the final funding cycle, which historically has received the most applications.

After discussion, the previous year's committee members wanted more transparency in funding applicants had available to them through existing grants and their incentive funds. The committee felt this would help better understand the need and how the trip is financed and align more closely with program goals. As travel costs have escalated and international travel rates returned to pre-COVID levels, this change was made to make more judicious use of funding. In previous years, Foreign Travel Grant Applications have requested of the applicant "Have you sought other funds to support this trip, where, how much, how much is for travel, and the status of the funds." The form was modified to include "Do you have other funds to support this trip, funding & how much, and incentive account amounts and use for this trip." The committee discussed this change in previous years, but as this is the first meeting after it has been added, feedback was solicited among committee members.

Award Statistics

Fall: In Fall of 2023, there were 14 applications, with a total funding request of \$14,790. During the fall term 7 applicants were awarded funding totaling \$6368, for a funding rate of 50% of applicants and 43% of requested funds.

Spring: In the Spring term, there were 22 applications, with a total funding request of \$22,953. During the spring term 6 applicants were awarded funding totaling \$5,384.25, for a funding rate of 27% of applicants and 24% of requested funds.

Summer: In the summer term there were 26 applications, with a total funding request of \$29,965.50. During the summer term 7 applicants were awarded funding totaling \$10,424.25, for a funding rate of 27% of applicants and 34% of requested funds.

Total: Overall this year there were 62 applications with a total funding request of \$67,708.50. Overall, 32% of applications were funded and supporting 33% of requested funds.

A summary of statistics by college is provided in table 1.

Table 1. Summary of Foreign Travel Grants by College.

College	Applications	Awards	% Awarded	Funding Requested	Funding Provided	% of Requested Funds Provided
BUS	6	3	50	\$7,667.25	\$3,984.00	52
CALS	4	2	50	\$5,682.75	\$1,493.25	26
DES	7	3	43	\$7,677.75	\$4,197.75	55
ENG	8	1	13	\$9,213.75	\$1,633.50	18
HSC	4	2	50	\$3,249.75	\$1,870.50	58
LAS	19	5	26	\$19,454.25	\$4,357.50	22
VET	14	4	29	\$14,763.00	\$4,602.75	31
Total	62	20	32	\$67,708.50	\$22,139.25	33

Narrative Summary of Awards

Award applications this year were stellar. Greater emphasis has been placed on providing information on the benefits provided to the applicant, department, college, and the university. Applicants that are awarded are strong in articulating these benefits in ways that are clear and targeted. Application quality in conveying this information and how it will bring positive change to Iowa is seen in funding applications.

Applications that are applied and targeted, ranging from pollinators to pig diseases, resonated as important issues that merited funding. Examples include Leonor Leandro doing a PFDA on "Strategies to improve Sustainability and Resilience of Iowa Agriculture in a Changing Climate." The European Union is a leader in climate-smart, and Portugal is a leader. Dr. Leandro did a great job connecting how the activities will improve two courses he is teaching and extension documents and how this will prepare him to provide leadership in the climate-smart space or Bruno Oro attending a conference on design for disabilities and conducting workshops with the University of Leeds on empathy design. The application articulated his and ISU's leadership and expertise within this area and how this experience would enhance opportunities. Alternatively, many successful applications were focused on student learning. Rachel Smith will be traveling to the UK for the International Meeting for Social Network Analysis, with the proposal doing a fantastic job articulating how the activity would benefit all students by building improved learning communities or Yonghong Jia attending the International Conference of the Journal of International Accounting Research in Taiwan creating a targeted plan for how to recruit students from growing Asian economies and exposing his research work to a new audience.

Big 12 Faculty Fellowships

This year there was six applications for Big 12 faculty fellowships. While funding decisions don't rest with this committee, we have an opportunity to rank the proposals for funding two the provost office. During the fall cycle there were four applications, two of which were funding, and during the spring cycle there were two applications, one of which was funded. Applications this year were good with some room for improvement. Overall applications detailed exciting collaborative opportunities with the strongest applications expanding on how in-person connections would build meaningful collaborations often

targeted at new grant opportunities or learning experiences that will drive the development of new or enhanced courses.

Regents Awards

Iowa State has the opportunity to nominate up to five individuals for the Regents Award. This year there were eleven nominations, the most during my tenure of chairing this committee. After careful evaluation the committee choose to nominate five individuals where were extremely deserving and felt that three more candidates were highly awardable and have encouraged them to apply again next year. Applications this year were outstanding and required a lot of discussion to select nominees.

RESEARCH PLANNING AND POLICY COMMITTEE

2023-2024 END OF THE YEAR REPORT

Committee Members

Chair Ulrike Passe
CALs Samuel Mindes
BUS Hua Sun
DES Ulrike Passe
ENG Nicole Hashemi
HSC Cassandra Dorius
LAS Kris De Brabanter
VET Iddo Friedberg
VPR Peter Dorhout

The RPP Committee met 6 times over the course of the academic year (September 7 2023; October 12 2023; November 16 2023; February 8 2024; March 28 2024; April 11 2024). Meetings were held on Webex. As the University changed to a new grant submission system called Streamlyne in summer of 2023, most meetings were spent discussing the challenges this change provided to faculty in all colleges. The biggest challenge was seen in the rigidity of the submission timeline and issues regarding interoperability between Streamlyne and agency submission systems. Over the course of a few meetings between fall and spring, a selected number of colleges provided surveyed input for concern to the VPR and the VPR office shared their working documents how these concerns were being addressed, an ongoing process into the summer and fall 2024.

ITS provided a presentation about IT services for research and faculty. And the challenge to provide faculty instructors for interdepartmental programs was brought forward to the VPR. In the same range of topics the surge in Artificial Intelligence tools for faculty and students was discussed (Topic of an article by VPR Dorhout and the faculty senate spring conference)

VPR Dorhout kept the RPP committee informed about plans to improve GrantsHub services and operations. Outcome of Grantshub survey was shared and upcoming hires introduced. Furthermore, and ongoing Research Roundtable initiatives were shared and new topics for the next academic year solicited. Further topics of discussion were upcoming changes to federal agencies reporting and mentoring requirements (mainly NSF and NIH). Those will require more resources for graduate student training.

Compiled Ulrike Passe | 04-25-2024



IOWA STATE UNIVERSITY
Faculty Senate

Date: April 29, 2029

To: Sarah Bennett-George, Faculty Senate President

RE: Faculty Compensation Committee Annual Report

CC: Tim Bigelow, Sherri Angstrom

Committee Charge: The Faculty Compensation Committee (FCC) has two major charges: (1) To track faculty salaries and annual salary increases at ISU and at our peer institutions and to provide an annual report on the status of faculty salaries to the RPA Council; and (2) to examine and recommend changes to university policies and procedures for determining annual faculty salary increases and changes in benefits.

2023-2024 Council Membership: Jack Dekkers, Chair, CALS; Jim Summers, BUS; Andrea Wheeler, DES; Paola Pittoni, ENG; Elizabeth McNeill, HSC; Lawrence McDonnell, LAS ; Karl Bolser, VET; Tim Bigelow, RPA Chair (ex-officio); Dawn Bratsch-Prince, SVPP (ex-officio), Heather Paris, Oper&Fin (ex-officio).

The committee discussed/addressed the following topics during the 2023-2024 period.

1. FCC recommendations on salary increases. Rather than providing specific recommendations on how funds available for salary increases should be allocated (e.g. % increase versus a fixed amount, or a combination of these), the FCC decided to focus on the development and implementation of salary policies and decisions, in collaboration with Administration.
2. Implementation of fall 2023 merit-based salary increases for faculty. The FCC discussed implementation and associated communication related to these increases and decided to obtain feedback from Caucus Chairs on the general criteria that were used at the College and/or Departmental levels to decide who received what % increase. Feedback received is currently being summarized and will be fed back to the Caucus Chairs for review and discussion within the Caucus and with their Dean (and possibly Department Chairs), as appropriate, prior to the next round of merit-based salary increases.

3. The FCC reviewed and discussed the 2023 [Faculty Salary Comparison report](#) and noted that salary compression is becoming more evident. Better distribution and assistance in interpretation of the results at the College and Departmental levels was discussed also. To this end, additional information is needed for proper interpretation of the results, going beyond means (e.g. scatter plots with or without adjustment for time in rank, etc.). Market comparisons with industry would be very useful also but the FCC realizes that these are difficult to obtain. The FCC also emphasized the need for peer University comparisons for Term Faculty, as well as more detailed information on faculty retention beyond the annual summary that is provided to the Board of Regents.
4. Equity Study: The FCC received regular updates on the progress of this study and met with the consultants conducting the study to provide input on salary policies and communication. The FCC will have review of the outcomes and recommendations of the study, especially with regard to salary policy, as a high priority for 2024-25.

Submitted by Jack Dekkers, Chair of FCC

DATE: April 29, 2024
TO: Jennifer Schieltz, Academic Affairs Council
SUBJECT: Annual Report
CC: Sherri Angstrom

Committee Charge: Coordinate learning outcomes assessment implementation across the university.

The Outcomes Assessment committee met 2 times in the fall of 2023 and 2 times in the spring of 2024.

Additionally, the OA committee chair (Ana Paula Fantini) met with Ann Marie VanDerZanden, Associate Provost for Academic Programs and the Director of Academic Quality and Undergraduate Education, Kelsey Gillen 1 time in spring of 2024. Additionally, the Ana Paula Fantini met with Kelsey Gillen and the Assessment Coordinator II / Data Analyst II Paul Hengesteg 1 time in the fall of 2023.

Activity:

During the 2022/2023 Academic-Year, the Outcomes Assessment Committee accomplished the following:

- Continue the work that was done by the 2022-2023 committee in preparation to the upcoming Higher Learning Commission review.
 - The OA committee reviewed the results of the Qualtrics survey that was developed to collect data from all programs on campus during the previous academic year. The intro of the survey stated: “This survey will help the Faculty Senate Outcomes Assessment Committee identify our campus-wide assessment needs as we strive to improve student learning and begin to prepare for our ten-year accreditation review by the Higher Learning Commission (HLC) scheduled for 2025. We are gathering information to capture a snapshot of the landscape of outcomes assessment at ISU. Your honest feedback on this survey will help us identify where help and resources are needed, so that we have a successful HLC review in 2025.”
 - Discussed best practices for improving large enrollment classes by aligning it with other regent’s institutions. To answer the questions: How do we make the data more meaningful to the University? Can the survey include information that is helpful for HLC as well? Kelsey Gillen proposed she would draft a new instrument; Report for 22-23 is in progress.
 - Review heatmaps to identify where each department is in the process of outcomes assessment.

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TO: Jennifer Schieltz, Academic Affairs Council
SUBJECT: Annual Report
CC: Sherri Angstrom

- Create strategies to focus on the programs that report limited assessment activities.
- Review each college approach to outcomes assessment:
 - Collected information on who is responsible for collecting and reporting data at the program level within each department.
 - Collected information on how the data is reported (where is it housed) within each department.
 - Discussed the possibility of having one process of assessment for all programs, which are not accredited by an outside organization.
 - Each college representative also gathered data using a document developed by Kelsey Gillen called: College Assessment Process: Lay of the Land.
 - Learning outcomes required by each college.
 - Structure of college outcomes assessment committee.
 - Outcomes Assessment communication within each college (example: shared from Dean to department chairs etc.).
 - Do colleges have an official assessment calendar/timeline? (If yes, what are the semester / yearly activities? Is it less frequent than annually, but more frequent than program/accreditation review?)
- OA Committee met with HLC: Criterion 4: Teaching and Learning – Evaluation and Improvement Committee
 - To ensure collaboration in preparation for the HLC visit.

Goals for the next year:

- Identify agenda for next academic year.
- Improvement in communication regarding university level, college level, program level outcomes.
- Continue to work in collaboration with the colleges and the HLC Criterion 4 Committee members to ensure adequate preparation for the upcoming HLC visit.
- Continue to review where colleges/departments stand on outcomes assessment and to recommend training, processes, and potential resources based on their

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status.

- Continue to work with CELT on the development of training for faculty and staff on outcomes assessment best practices.
 - Create a best practice guide and website for outcomes assessment in conjunction with CELT.

Report of the Faculty Senate Curriculum Committee
 2023-2024 Academic Year
 April 29, 2024

Member	Status	College/Unit
Basmajian, Carlton [C R P]	Voting	Design
Boylston, Terri [FS HN]	Voting	Human Sciences
Brumm, Thomas J [A&BE] (chair)	Voting	Agriculture and Life Sciences
Kerton, Charles R [PHYS]	Voting	Liberal Arts and Sciences
Olds, June [VCS]	Voting	Veterinary Medicine
Ralston, Peter [SCM]	Voting	Business
Rehmann, Chris [CCEE]	Voting	Engineering
Christensen, Heidi [RGSTR] Spring 2023	Ex-officio	Registrar
Fuentes, Daniel	Ex-officio	Student Government
Gillen, Kelsey [SVPP]	Ex-officio	Provost
Keefer, Cassie [ADMIS]	Ex-officio	Admissions
Novotny, MacKenzie	Ex-officio	Graduate and Professional Student Senate
Robinson, Natalie B [G COL]	Ex-officio	Graduate College
Saad, Shawna [RGSTR]	Ex-officio	Registrar
Angstrom, Sherri L [SVPP]	Support	Provost (Faculty Senate)

The committee schedules meetings every two weeks so that proposals can be considered in a timely manner. About half of the scheduled meetings this past academic year were cancelled when there was no business to conduct.

Proposals considered, approved and forwarded to Academic Affairs Council

In chronological order:

1. New Master of Science in Nursing
2. New Master of Applied Statistics
3. Name change: Biological and Pre-Medical Illustration to Scientific Illustration and Visualization
4. New B.A. in Sports Media and Communication
5. New undergraduate minor in Applied Mathematics
6. New Master of Digital Health
7. New undergraduate Certificate in Healthcare Management
8. Name change: Apparel, Merchandising and Design to Fashion Design and Merchandising
9. New undergraduate minor in Applied Artificial Intelligence
10. New B.S. in Game Design
11. New B.S. in Education Studies
12. Merger of B.S. in Food Science and B.S. in Culinary Food Science into a single B.S. in Food Science
13. New undergraduate certificate in Risk Management and Insurance.
14. Discontinuation of Ph.D. in Rural, Agricultural, Technological and Environmental History.

15. New B.S. in Integrated Health Science
16. New undergraduate minor in Artificial Intelligence
17. New undergraduate certificate in Cybersecurity

Other issues discussed/addressed

1. Clarification of procedure for program name changes.
2. Procedures for governance of interdisciplinary programs.
3. Issues related to Workday implementation, e.g., course renumbering, prerequisites, etc.
4. Issues related to changes in policies regarding minors – some minors as currently stated do not conform to the new policy. Will be addressed in the 2025-2026 catalog edits.

Respectfully submitted,

Tom Brumm
FSCC Chair

Academic Standards and Admissions Committee

End of Year Report: 2023-2024

May 1, 2024

Member	Status	College/Unit
Brian Behnken [HIST]	Voting	Liberal Arts and Sciences
Terri Boylston [FS HN]	Voting	Human Sciences
Gayle Brown [VMPPM]	Voting	Veterinary Medicine
Samantha Cross [MKT]	Voting	Business
Cynthia Haynes [HORT] (spring semester) Ebby Livaga [ECON] (fall semester)	Voting	Agriculture and Life Sciences
Frank Peters [ME]	Voting	Engineering
Nicole Peterson [ARTID]	Voting	Design
Cassie Keefer	Ex-officio	Admissions
Jonathan Compton	Ex-officio	AVP Enrollment Management
Kara Schoepfer	Ex-officio	AVP Enrollment Management
Denise Timberland	Ex-officio	Registrar
Jennifer Suchan	Ex-officio	Registrar
Kelsey Gillen	Ex-officio	Senior Vice President & Provost
Jordan Brooks	Ex-officio	Multicultural Student Affairs
Grace Wolf [LAS]	Ex-officio	University Academic Advising Committee

During 2023-2024, the Academic Standards and Admissions Committee discussed numerous issues and policies related to academic standards and admissions to ensure the current policies are current and fair for all students. The committee meets every 2 weeks throughout the academic year.

The following policies were approved by ASAC in 2022-23 and approved by Faculty Senate in 2023-24:

- Course Waitlist Policy: FS 22-22 (Approved 9/22/2023)
 - Adds a policy to the University Catalog for Course Waitlist policy that will take effect with the implementation of Workday in March 2024
- Scholastic Recognition: FS 22-23 (Approved 9/22/2023)
 - Discontinues the Top 2 Percent scholastic recognition
 - Adds the 'President's List' for students who have carried at least 24 credits hours with a 4.00 grade point average for their 2 most recent semesters.

The following policies were approved by ASAC in 2023-24 and presented to Faculty Senate for approval in 2023-24.

- Out of Term Schedule Change Policy: FS 23-3 (Approved 10/10/23)
 - Defined Out of Term Schedule changes
 - Defined weeks in fall and spring semester for Period 2 and Period 3
- Grading as it Impacts Repeating Courses: FS 23-10 (Approved 1/24/24)
 - Courses taken at another institution and repeated at ISU do not count towards the 18-credit repeat limit

- Clarified: A course taken at another institution that was previously taken at ISU does not change the grade for ISU coursework but can be used to meet graduation requirements
- Academic Misconduct: FS 23-26 (Second Reading: 5/7/24)
 - Stated the policy for academic misconduct, as related to grades must be stated in the syllabus
 - Academic repercussions for academic dishonesty are at the discretion of the instructor
 - Restored policies related to educational sanctions for students committing academic dishonesty (removed without FS approval; no need to be voted on)
- Academic Dismissal: FS 23-37 (First Reading: 5/7/24)
 - All students who do not meet the requirements of academic probation are dismissed. College Academic Standards Committees will not make final decision on dismissals
 - Students with extenuating circumstances can petition for Early Reinstatement
 - Students that would be academically dismissed, but have met all graduation requirements would be allowed to graduate
- Academic Reinstatement: FS-23-38: (First Reading 5/7/24)
 - Establishes a reinstatement process that is the same for all students, regardless of the College they are enrolled in
 - All students with extenuating circumstances may petition for Early Reinstatement
- Prerequisite Policy: FS-23-39: (First Reading 5/7/24)
 - Proposed policy reflects changes in Prerequisite policy that take effect with WorkDay.

ASAC recommended to the Senior Vice President & Provost's Office that the date for submitting interim grades be moved from the end of Week 8 to the end of Week 7 of the semester. The date for submission of interim grades is not published in the catalog, so the recommendation was not forwarded through Faculty Senate.

ASAC has also discussed the policies related to Academic Progress. These discussions will be continued in the fall.

Respectfully submitted,

Terri D. Boylston, Ph.D.

Chair, FS-Academic Standards and Admissions Committee



IOWA STATE UNIVERSITY
Faculty Senate

MEMO FROM THE DESK OF:

Steve Freeman

Steven A. Freeman, University Professor
Chair, Honorary Degree Committee

DATE: 4/15/24

TO: Faculty Senate Executive Board

SUBJECT: Honorary Degree Committee 2023-2024 Annual Report

CC: Sherri Angstrom

Committee Charge

Invites nominations for honorary degrees based on a candidate's record of scholarship, research, and/or creative activity, reviews nominations, and recommends names directly to the Faculty Senate Executive Board for the awarding of honorary degrees.

Annual Summary

The Honorary Degree Committee received two honorary degree nominations this academic year.

After reviewing the nominations, the Committee recommend to the Faculty Senate Executive Board that both nominations be forwarded to President Wintersteen for consideration.

USD Course Requirement Committee Report

Prepared by: Kelly L. Reddy-Best, USD Course Requirement Committee Chair

Date prepared: April 15, 2024

Summary of Committee Work and Output A and B

Summary of Committee Work and Output A

- 13 courses have been submitted for review
 - 2 ISU courses
 - 11 transfer courses
- Committee approved X courses
 - 1 ISU courses
 - 6 transfer courses
- Committee rejected 30 courses
 - 1 ISU courses
 - 5 transfer courses

Course Submissions

Courses that have been reviewed in the 2023/2024 academic year:

1. AF AM 327 Strategies of Resistance from Slavery to Hip Hop and Black Lives Matter
2. ENG 2550 Gender, Identity and Literature (transfer from Saint Louis University)
3. MUSC 1110-02 Rock and Roll History (transfer from Anoka-Ramsey Community College)
4. ENGL 2550 Gender, Identity and Literature (transfer from Saint Louis University)
5. IS 194 Kuleana and Community (transfer from University of Hawai'i Hilo)
6. HUM 108 Cultural Diversity and identity (transfer from Northeast Iowa Community College)
7. MUSC 1110-02 Rock and Roll History (transfer Anoka-Ramsey Community College)
8. Geo 116 Human Geography (transfer from Elgin Community College)
9. SOC 328 Masculinities and Manhood
10. PEH 178 Sports Diversity (transfer from Des Moines Area Community College)
11. LAS 188 Diverse US Cultural Expression (transfer from Parkland College)
12. 178 Sports Diversity (transfer course)
13. SOC 328 Masculinities and Manhood

Approved Courses in the 2023/2024 academic year

Iowa State University Courses

1. SOC 328 Masculinities and Manhood (submission 2)

Transfer courses

1. AF AM 327 Strategies of Resistance from Slavery to Hip Hop and Black Lives Matter
2. ENG 2550 Gender, Identity and Literature (transfer from Saint Louis University)
3. ENGL 2550 Gender, Identity and Literature (transfer from Saint Louis University)
4. PEH 178 Sports Diversity (transfer from Des Moines Area Community College)
5. LAS 188 Diverse US Cultural Expression (transfer from Parkland College)
6. 178 Sports Diversity (transfer course)

Rejected Courses in the 2023/2024 academic year

Iowa State University Courses

1. **SOC 328 Masculinities and Manhood (submission 1)**

Transfer courses

1. **MUSC 1110-02 Rock and Roll History (transfer Anoka-Ramsey Community College)**
2. **IS 194 Kuleana and Community (transfer from University of Hawai'i Hilo)**
3. **HUM 108 Cultural Diversity and identity (transfer from Northeast Iowa Community College)**
4. **MUSC 1110-02 Rock and Roll History (transfer Anoka-Ramsey Community College)**
5. **Geo 116 Human Geography (transfer from Elgin Community College)**

Summary of Committee Work and Output B

Charge:

Recommendation 6, “Initiate a review of DEI-related general education categories and update **category names** to accurately reflect the array of options students may select from to satisfy these requirements and ensure a breadth of offerings.”

The USD committee is being tasked with developing a proposal to submit to the AAC, Executive Board, and then finally to the Senate to suggest a name change only.

The requirement name is currently called "US Diversity" alongside "International Perspectives" - you can review that here: <https://www.registrar.iastate.edu/students/div-ip-guide>

Summary of work:

1. Faculty Senate president tasked the USDCRC with the charge above in January 2024.
2. USDCRC committee members brainstormed and discussed potential names with numerous considerations including research on other institutions (see Table 1).
3. Eight potential names were brought forward by the committee.
4. Committee voted and report sent to AAC chair.

Table 1.	
Iowa Regents Institutions	Diversity Gen Ed Requirement Title
University of Northern Iowa	Human Condition-Domestic Human Condition-Global
University of Iowa	*Diversity and Inclusion *Values and Culture (not required for College of Nursing or University College) *Values, Society, and Diversity (University College)
Select ISU Peer Institutions	
Colorado State University	Diversity, Equity, and Inclusion (3 credits) Appears to include US and Global topics
Michigan State University	Courses are designated with National, International or Multicultural Diversity; students include two of them w/in Arts & Humanities/Social, Behavioral & Economic requirements
University of Missouri	Not expressed in Catalog, but appears that some programs require a course designated as DI-Diversity Intensive
University of Nebraska	Achievement-Centered Education Outcome 9: Exhibit global awareness or knowledge of human diversity through analysis of an issue.
North Carolina State University	Prior to F2023: U.S. Diversity F2023 and After: U.S. Diversity, Equity and Inclusion
Oklahoma State University	Diversity (D) Courses
Purdue University	DEI listed as an "Embedded Learning Outcome" within their Gen Ed. Adding this passed their faculty senate in January 2023---the resolution actually specifically references Univ of Iowa's requirements.
Virginia Polytechnic Institute & State University	Critical Analysis of Identity and Equity in the United States
Additional R-1 Institutions	

University of Minnesota	Students must take gen eds that meet 4 out of 5 themes: Civic Life and Ethics/Race, Power, and Justice/The Environment/Global Perspectives/Technology and Society *students admitted in Fall 2021 or after must take Race, Power, and Justice as one of their options
Ohio State University	Gen Ed Organized into "Foundations" and "Themes" Foundation: Race, Ethnicity, and Gender Diversity Theme: Citizenship for a Diverse and Just World
Arizona State University	Categories in gen ed program beginning Fall 2024: Governance and Civic Engagement Global Communities, Societies, and Individuals
Florida State University	Diversity Requirement Other related category: Humanities and Cultural Practice/Ethics
Texas A&M University	No specific category designated, but the following is listed as a skill that the core curriculum develops: <i>Social Responsibility</i> -to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Proposed name change

- US Diversity, Equity, and Inclusion Perspectives

Justification

- Includes equity and inclusion, which expand interpretations of the category.
- Aligns with International category by adding “perspectives.”

USD Committee voting outcome on February 12, 2024

- 6 in favor, 0 opposed, 0 abstained

Report sent to AAC chair following vote.