

Faculty Senate – Academic Affairs Council

Meeting Minutes

Monday, August 28, 2023 – 9:00 AM, 107 Lab of Mechanics

Members attending: Terri Boylston, Tom Brumm, John Cunnally, Ana Fantini, Kelsey Gillen (substitute for VanDerZanden), Yonghong Jia, Doug Smith, Jennifer Schieltz (Chair), Aaron Wood.

Absent: Karl Bolser, Cody Fleming, Dave Peters

Others attending: Teresa Paschke

1. Call to Order
2. Approve Minutes – Boylston motion, Wood 2nd, approved.
3. Old Business
 - a. Discuss feedback received on Waitlisting Policy from 1st reading at Faculty Senate
Contact: Terri Boylston tboylsto@iastate.edu

Current ADIN does not notify when spots on wait lists are open. Workday will have waitlist, 1st come 1st serve, and will notify students when spots open up. FS feedback/concern is about students with extenuating/priority situations. Suggested language to be considered by Faculty Senate (FS): “Priority will be given to students with extenuating circumstances that need to enroll in the course to graduate as scheduled. The chair or designated individual from the department offering the course will approve the priority status.” We are waiting to hear back from the registrar about this proposed edit and the capabilities/limitations of Workday student to accommodate it.

Additional language for FS consideration: “Students no longer interested in being added to the course after being placed on the waitlist should remove themselves from the waitlist to optimize the effectiveness of the waitlist system.” Students get 24h to accept open spot then will be moved to end of wait list. But this might be a slow process if students don’t respond in a timely manner.

The committee talked through some of the concerns for feedback to Executive Board (EB) and FS. No suggestions for additional changes, no objections to the suggested changes

- b. Discuss feedback received from Executive Board on Out of Term Schedule Change Policy
Contact: Terri Boylston tboylsto@iastate.edu

Language change with Workday: drops will become “withdraw;” withdrawal becomes “institutional withdrawal.”

The committee discussed concerns about the process of adding students in period 2. Additional language for FS consideration added approval by advisor and instructor. Waitlist disappears at the end of Period 1.

The committee talked though some of the concerns for feedback to EB and FS.

4. New Business

- a. Converting the BA in Art and Design into two separate degrees: BA in Art and BA in art history, and discontinuing the BA in Art and Design.
- b. Changing the name of the BFA in Integrated Studio Arts to BFA in Art.

Committee discussed the proposal with Paschke. Brumm moved to approve the three proposals, subject to repackaging in Form G as per Board of Regents instructions. Boylston 2nd. Approved 7-0-0.

5. Committee Reports

- a. FS Curriculum Committee – Brumm. Haven't met yet. Not expecting a busy year.
- b. Academic Standards – Boylston. Meets this week. Will be considering policies on re-instatement.
- c. Outcomes Assessment – Fantini. New chair. Meets in September.
- d. Student Affairs – no chair, committee not active.
- e. Student Government – no representative

6. Good of the order

Adjourned 9:36 a.m.

Next meeting: Friday, September 15, 2023 at 9:00 AM via Webex.

Respectfully submitted,

Tom Brumm
Ad-hoc note-taker