



# IOWA STATE UNIVERSITY

## Faculty Senate

23/M/5

### IOWA STATE UNIVERSITY FACULTY SENATE FACULTY SENATE MEETING MINUTES JANUARY 23, 2024 – 3:30–5:00 P.M. SUNROOM, MEMORIAL UNION

**Present:** Behnken, B.; Bennett-George, S.; Bhattacharyya, R.; Bigelow, T.; Bolser, K.; Butler, A.; Cho, M.; Cho, Y.; Cook, K.; Cordoba, J.; Cowan, A.; Cunnally, J.; Cutrona, C.; Day, C.; Denizel, M.; Dewell, G.; Fleming, C.; Frank, M.; Freeman, S.; Gillette, M.; Hanson, V.; Hornbuckle, B.; Janvrin, D.; Jia, Y.; Kedrowski, K.; Lavrov, D.; LeSar, R.; Li, Q.; Lonergan, E.; Mao, H.; Martin, M.; Oberhauser, A.; Olsen, M.; Parsa, R.; Perkins, J.; Peters, D.; Pistolessi, S.; Pittoni, P.; Poplin, A.; Prabhu, G.; Reddy-Best, K.; Schaal, M.; Schieltz, J.; Schmitz-Esser, S.; Schrier, T.; Smalley, S.; Smiley, A.; Smith, D.; Stacy-Bates, K.; Wallace, R.; Wang, Q.; Wheeler, A.; Wood, A.; Wu, H. Zarechnyy, O.

**Absent:** Armstrong, P.; Bagley, R.; Bardhan, R.; Blankenship, K.; Daniels, T.; Davis, R.; Day, T.; Deam, D.; Faber, C.; Griffiths, P.; Holtkamp, D.; Kovnir, K.; Munkvold, G.; Nair, A.; Obbink, M.; Robertson, A.; Rosentrater, K.; Segner, A.; Shin, Y.; Svec, C.; Townsend, T.; Vary, J.; Zenti, S.; Zerbib, S.

**Substitutes:** Manz, C. for McGrail, M.; Boylston, T. for Mellata, M.; Sawyer, G. for Wilgenbusch, E.; Zhang, L. for Xiang, C.;

**Guests:** Wickert, J. (SVPP); Bratsch-Prince, D. (Assoc. Provost); VanDerZanden, A. (Assoc. Provost); Jordan, T. (Asst. Provost); Knief, A. (Parliamentarian); Budlong, J. (Univ. Relations); Boyles, J. (GSJ); Moton, T. (GSJ); Waagmeester, J. (ISU Daily).

#### 1. Call to Order

The meeting was called to order by President Sarah Bennett-George at 3:33 p.m.

- a. Seating of Substitute Senators - As listed above, four substitute senators were seated.

#### 2. Consent Agenda

**Motion:** A motion was made by Sen. Hanson, second by Perkins, to allow a vote to be taken to endorse the committee for the Review of the Office of the President.

The motion was adopted by voice vote without opposition. (Vote to be taken during President's announcements.)

- a. FS Agenda January 23, 2024 – [23/A/5]
- b. FS Minutes December 12, 2023 – [23/M/4]
- c. FS Docket Calendar – [23/C/5]

The Consent Agenda was adopted by voice vote, without opposition.

### 3. **Special Order: Work Day Student Mock Semester**

Kristen Constant, Chief Information Officer and Steve Mickelson, Senior Policy Advisor

- The presentation on the implementation of Workday Student began with CIO Constant providing some background summarizing three main points: 1) “Big changes coming”; 2) there will be resources available where you can get help, and 3) please take the information back to your constituents.
- The implementation has been a phased process: an Admissions roll-out on 23 June 2023, A graduate applications/admissions roll-out in September 2023, and a forthcoming general system roll-out beginning in March 2024.
- During a short time period, two systems will be in use – Access Plus and Workday Student. It was noted that “Workday is one big system” that is being tailored for use at ISU. As the systems transition and as data are moved, expect Workday to perform slowly between 17 January and 25 February, with a “very slow” time between 10-18 February.
- For students, functional changes in the new system will improve the processes of Class Registration, monitoring and documenting academic progress, and providing access to the student’s financial situation, tuition, payments, and financial aid.
- Faculty will see differences in: course number expansion to 4 digits (Professional courses will have numbers 7XXX), a presentation of a student’s ‘preferred name’ as well as their ‘official’/legal name as part of student records, will have the option of prerequisite checking, as well as having an ability to over-ride automatic enrollment functions. In addition, a wait-list enrollment function will be part of the system where faculty can review the waitlist and make course admit decisions. There will also be changes made in the course fee request form.
- Dr. Mickelson continued the presentation by reminding the group that there will be two systems in use for a while, and will need to be aware of what system is being used (Access Plus vs. Workday Student). ***He also noted that Canvas is not changing;*** also, there will be no changes to the CyHire and Residence Department systems.
- He then showed how the new system is accessed from the Okta startup page and the new functions and applications of the system used by typical users. He also emphasized the need for creating awareness about the implementation of the new system; this will include a range of training sessions being made available to faculty and staff, listening sessions being scheduled at college meetings, department or program advising committees and staff, and for student services directors.

- A summary of the system testing process “Workday Mock Semester” was given that initially involved about 400 participants (later expanded to 570, with approx. 50 faculty), and ran through hundreds of student management scenarios to examine system functionality and detect problems or concerns prior to the system “going live” later this semester. Examples of such functions include viewing of class rosters, access to and maintaining student academic records, management of holds based on tuition payment/financial aid, etc..
- Dr. Mickelson concluded his remarks by emphasizing that there will be help available for faculty and staff during the transition process, including many training sessions based on the specific functions or applications of the new system.
- Drs. Constant and Mickelson responded to a few questions from the floor, and thanked the Senate for the opportunity to inform them of the updates and progress on the implementation of Workday Student.

#### **4. Special Order: President-Elect Election**

- As of the start of the FS meeting, one candidate had submitted the candidacy form to be elected to the officer position of President-Elect.
- As required in FS Procedure, President Bennett-George called three times for additional nominations for the offer position of President-Elect. None were received.
- A motion was received by Senator Freeman, second by Past-President Perkins to cast a vote of unanimous consent for Senator Meghan Gillette for President-Elect. No modifications or discussion of the motion were received. The body cast a voice vote to adopt the motion, without dissent.
- Senator Gillette read a statement about her previous background working on various projects and in leadership positions within the Faculty Senate, and explained her priorities and interests in serving the Faculty Senate in the future. The body responded with congratulatory applause.

#### **5. Unfinished Business**

- a. ISU Catalog Proposed Policy: Grading as it Impacts Repeating Courses [23-10] – Schieltz
  - This proposal from the Academic Standards and Admission Committee seeks to clarify language in the University Catalog about the relationship between transferred courses and those taken at ISU, and describes how credits are recorded and which are recorded for purposes of calculating a GPA. No additional comments or questions have been received since the last FS meeting. The body adopted the proposed change by voice vote without opposition.
- b. Name Change: B.A. Scientific Illustration and Visualization [23-11] – Schieltz
  - A change in the name of the existing undergraduate program in Biological and Pre-Medical Illustration is being proposed. This name change was suggested as a result of an external review of the program; the name change will better reflect the current curriculum being taught, would expand the breadth of disciplines included beyond the biological sciences, and would reduce confusion for students. No

additional comments or questions have been received since the last FS meeting. The body adopted the proposed change by voice vote without opposition.

- c. Undergraduate Minor Applied Mathematics [23-12] – Schieltz
  - The new minor will differ from the current Minor in Mathematics that the curricular content of the proposed new ‘Applied’ minor does not include the requirement to take a ‘proofs’ class, and can satisfy the new minor’s requirements with a different array of courses. No additional comments or questions have been received since the last FS meeting. The body adopted the proposed change by voice vote without opposition.
- d. Master of Digital Health [23-13] – Schieltz
  - This proposal is for a new on-line Master’s degree program which focuses on various technologies including ‘wearable technology’ and digital applications in human health-related areas. No additional comments or questions have been received since the last FS meeting. The body adopted the proposed change by voice vote without opposition.
- e. B.A. Sports Media and Communication [23-14] – Schieltz
  - This new degree is being proposed by the Greenlee School – Will provide hands-on instruction and will be associated with the Athletics Department, and has 400 hours of internship work required as part of the proposed curriculum for the new B.A. degree. No additional comments or questions have been received since the last FS meeting. The body adopted the proposed change by voice vote without opposition.

## **6. New Business**

- a. Graduate Faculty Cabinet Proposal [23-15] – Freeman
  - Senator Freeman presented a short review of the background of the proposed transition of the current Graduate Council, including an explanation of the voting process held in the Fall 2023 semester, and about discussions related to the transition process. The new body, functioning under a new name ‘Graduate Faculty Cabinet’, would be a representative group functioning as a reporting committee to the Academic Affairs Council, with the focus on managing graduate college academic matters. No questions or comments were received at the first reading of this proposal.

## **7. Announcements**

- a. Faculty Senate President – Bennett-George
  - President Bennett-George welcomed all to the new semester and responding so well to having the first day of the semester be held on-line.
  - She reminded senators that the comment period for providing feedback on the Policy for Ownership of Educational Materials is ongoing until February 15<sup>th</sup>.

- To provide comments and concerns to the President’s focus group for the Board of Regents ‘Adopted Recommendations’ on DEI activities, she welcomes senators to contact her directly and share your comments.
- With respect to the BoR’s ‘Adopted Recommendations’ numbers 4b and 6, the Academic Affairs Council has been charged with reviewing these items and investigate possible re-naming of academic requirements to satisfy the Board’s recommendations.
- There has been progress on the pay Equity Review study; data and other institutional information is being gathered to provide to Huron, the external contractor hired to conduct the review. President Bennett-George reminded the body that the report from this study will go directly to the administration, and is not considered a public document given its direct relationship to personnel matters. The plan going forward with this type of review is that it will become a normal practice occurring every 3-5 years.
- There is a need to resume scheduled reviews of the offices of senior administrators; the next office in the cycle to be reviewed is that of the Office of the President. At this time President Bennett-George called for a vote of endorsement by the Faculty Senate to approve the committee and proceed with the review. The Senate endorsed proceeding with the review and voted in the affirmative by voice vote, without dissention.
- In conclusion, she congratulated Provost Wickert on his long and successful term of service as Provost and his return to teaching.
- President Bennett-George responded to questions from the floor.

Questions:

- Senator Butler asked about the possibility of the university providing guidance to faculty regarding detection of student work being generated by Artificial Intelligence and the effect it has on integrity of student work and academic dishonesty. It was suggested that this might be part of the forthcoming Spring Symposium, and that CELT may be able to provide advice.
- b. Faculty Senate President-Elect - Parsa
- Keynote speakers at Faculty Senate Spring Symposium on Artificial Intelligence in Teaching and Research will include:
    - Gagan Chopra (Microsoft)
    - Anjana Susrala (Michigan State Univ.), and
    - Karthik Balakrishnan (Principal Financial Group)
  - There will also be 6 break-out sessions for discussion of specific topics in AI
  - Dr. Parsa also congratulated Provost Wickert and answered several questions about the Symposium.
- c. Senior Vice President and Provost – Provost Wickert
- The Provost congratulated Senator Gillette on her election to “President-Elect Elect”. He also thanked President Bennet-George, President-Elect Parsa, and Past-President Perkins for their work on several special projects over the past year.

- He reported that the Fall tuition reserve was approximately \$4.2M, and that the budget for Winter Session had increased by approx.. 9.6%. the Spring 10-day enrollment will be determined soon, and that it is trending a few hundred students above the Spring 2023 enrollment.
  - The recruiting cycle for the Fall 2024 semester looks good at this point. Recent changes in the FAFSA on-line reporting form and delays in college applications caused by the FAFSA release 3 months “late” has created problems for students applying to colleges across the nation, and has made it challenging to project fall enrollments at this time.
  - Dr. Wickert thanked everyone for their flexibility in moving the first day of classes this semester to an on-line format, and explained that the decision to move to the on-line delivery for all classes is made very deliberately by carefully evaluating information from many sources with the interests of students, faculty, and staff safety in mind,
  - He concluded his remarks by noting that this will be his final semester serving as Provost and is very much looking forward to moving to a faculty role and returning to the classroom.
  - A comment from Senator Kedrowski was made with reference to the BoR ‘Adopted Recommendations’, Number 9 regarding Free Speech and Civic Education, noting that Iowa State continues to do this and the University needs to emphasize this point.
- d. P&S Council – No report
  - e. Student Government – No report
  - f. Graduate and Professional Student Senate – No report

**8. Good of the Order**

- No comments received.

**9. Adjournment**

- The meeting was adjourned at approximately 4:41 pm

Respectfully submitted,

Robert S. Wallace, Secretary - ISU Faculty Senate

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