



# IOWA STATE UNIVERSITY

## Faculty Senate

23/M/3

**IOWA STATE UNIVERSITY FACULTY SENATE  
FACULTY SENATE MEETING MINUTES  
NOVEMBER 14, 2023 – 3:30–5:00 P.M.  
SUNROOM, MEMORIAL UNION**

**Present:** Bagley, R.; Bhattacharyya, R.; Bigelow, T.; Blankenship, K.; Bolser, K.; Cho, M.; Cho, Y.; Cook, K.; Cordoba, J.; Cowan, A.; Cunnally, J.; Day, C.; Deam, D.; Dewell, G.; Faber, C.; Frank, M.; Freeman, S.; Gillette, M.; Griffiths, P.; Hornbuckle, B.; Janvrin, D.; Jia, Y.; Kedrowski, K.; Kovnir, K.; Lavrov, D.; LeSar, R.; Li, Q.; Lonergan, E.; Mao, H.; McGrail, M.; Mellata, M.; Munkvold, G.; Nair, A.; Oberhauser, A.; Parsa, R.; Perkins, J.; Pistolesi, S.; Pittoni, P.; Prabhu, G.; Schaal, M.; Schieltz, J.; Schrier, T.; Segner, A.; Smalley, S.; Smiley, A.; Smith, D.; Stacy-Bates, K.; Townsend, T.; Wallace, R.; Wang, Q.; Wheeler, A.; Wilgenbusch, E.; Wood, A.; Wu, H.; Xiang, C.; Zarechnyy, O.

**Absent:** Armstrong, P.; Bardhan, R.; Behnken, B.; Bennett-George, S.; Cutrona, C.; Daniels, T.; Davis, R.; Day, T.; Fleming, C.; Hanson, V.; Holtkamp, D.; Obbink, M.; Olsen, M.; Peters, D.; Poplin, A.; Robertson, A.; Rosentrater, K.; Schmitz-Esser, S.; Shin, Y.; Svec, C.; Vary, J.; Zenti, S.; Zerbib, S.

**Substitutes:** Padgett-Walsh, C. for Butler, A.; Suzuki, Y. for Denizel, M.; Yost, B. for Martin, M.; Tsai, K. for Reddy-Best, K.

**Guests:** VanDerZanden, A. (Assoc. Provost); Knief, A. (Parliamentarian); Budlong, J. (Univ. Relations); Wyckoff, S. (ISU Daily); Seo, H. (Library).

### 1. Call to Order

The meeting was called to order by President-Elect Rahul Parsa at 3:31 p.m.

- a. Seating of Substitute Senators - As listed above, four substitute senators were seated.

### 2. Consent Agenda

- a. FS Agenda November 14, 2023 – [23/A/3]
- b. FS Minutes October 10, 2023 – [23/M/2]
- c. FS Docket Calendar – [23/C/3]

The Consent Agenda was adopted by voice vote, without opposition.

**3. Special Order: Ownership of Education Materials Task Force,**  
Steve Lonergan and Barbara Biederman, co-chairs University Task Force

- Prof. Lonergan reviewed the charge and mission of the Task Force and explained that the current policy on the ownership of educational material dated from 1976 and has not been updated since that time. The current policy on Intellectual Property of Educational Materials can be found in *Faculty Handbook* Section 10.9
- He reviewed the study and input processes followed by the Task Force which included meeting with college caucuses in Spring 2023, as well as with representatives from CELT, P&S Council, Graduate Council, and with various administrators.
- Several fundamental principles related to the review include: authors desire to retain ownership of educational materials they have created; there is a need to know definitions of ownership and use of the materials; the institution has a need to use the materials created, and to meet external commitments.
- Following the review process, the following accomplishments were noted:
  - Talking about the policies with faculty has increased awareness of authors of materials to consider the issues of ownership and fair use at the institution.
  - The Task Force generated a new policy draft based upon discussions with a wide spectrum of faculty, administrators, and other relevant individuals, including legal counsel.
- It was noted that educational materials include products of authors for use in:  
1) Academic Instruction; 2) Professional Development; and 3) Extension Activities.
- The timeline for subsequent actions include:
  - Presentation of the proposed policy to the Policy Library on November 16<sup>th</sup>;
  - Today's (14 Nov 2023) presentation to the Faculty Senate.
  - Review by the Policy Library Advisory Committee (PLAC), including a comment period from December through January 2024.
  - Following review and approval by PLAC, the policy would then pass to the Provost and President for final approval.
  - The new policy would take effect in Fall 2024.
- At the conclusion of the presentation, questions were taken from the floor:
  - Sen. Cook asked about ownership of educational materials by faculty who are separating from the University, and noted that many of these materials are housed on Canvas. Lonergan responded that the author can take the materials with them, however the university can use these author-owned materials for up to 3 years following the author separation. If the materials are “branded” with ISU specific content, the materials should be “unbranded” if used subsequently without ISU affiliation.
  - Sen. Hornbuckle asked if the Exec. VP for Extension was included in the discussion; the VP for Extension was included in the review.
  - Sen. Padgett-Walsh asked if the new policy should better reside in the *Faculty Handbook* instead of the Policy Library. Prof. Lonergan replied that the topic had been discussed and the decision was made to deposit the new policy where it currently resides in the Policy Library.

**4. Unfinished Business – None**

## **5. New Business**

- a. FH 7.2.5.1.4 Interim Action – modification [23-5] – Freeman
  - Senator Freeman explained that the proposed change would clarify the time period required for the interim action process, changing ‘working days’ to ‘calendar days’.
  - No comments were received at this time for this first reading of the proposal.
- b. FH 7.2.6.1 Appeals to the University President [23-6] – Freeman
  - This proposed change will more specifically explain the procedure of how faculty can appeal a decision to the President or Provost.
  - No comments were received at this time for this first reading of the proposal.
- c. Master of Applied Statistics [23-7] – Schieltz
  - A new master’s degree program is being proposed in Applied Statistics which will be an on-line degree program targeted at students who are working professionals. This adds a different option to the existing MS degree in Statistics that is an on-campus graduate program.
  - No comments were received at this time for this first reading of the proposal.

## **6. Announcements**

- a. Faculty Senate President – Bennett-George
  - President-Elect Parsa read a brief message from President Bennett-George in her absence while she attended the 2023 APLU meeting in Seattle.
  - President Bennett-George advised that all senators and faculty read the report and recommendations of the Board of Regents Committee on Diversity, Equity, and Inclusion. The University will develop a response and a report to the Board over the next several months.
  - She is happy that the procedures taking place to move the graduate Council and related activities within the Faculty Senate structure is moving forward and progressing to a vote of the graduate faculty.
- b. Faculty Senate President-Elect - Parsa
  - President-Elect - Parsa noted that the Board of Regents is not looking for further input on the recommendations and decisions voted on at the last BoR meeting. The universities now have the responsibility to develop plans in response to the recommendations.
  - The Faculty Senate Spring Symposium will be held on March 21 and March 22, and will have the general theme of Artificial Intelligence in Teaching and Research. This will also be held in conjunction by a parallel symposium being held by the faculty in the Arts and Humanities. Further information about the Spring Symposium will be provided in future communications as the program and schedule of presentations develops.

- c. Senior Vice President and Provost – Assoc. Provost VanDerZanden
  - The report is now available from the Board of Regents committee to review Diversity, Equity and Inclusion. The DEI Committee report was shared with campus leaders, deans and associate deans, and department chairs. The recommendations contained in the report may change following further actions by the BoR; this is only the start of the process.
  - Once the final recommendations are approved, President Wintersteen will seat an advisory group to assist in formulating the response from ISU and actions to be taken. Presidents of the regents universities will give responses to the report from each university during the Spring 2024 semester.
  - Other actions that will take place at the BoR meeting include:
    - FPDA report and approval will be presented (38 requests; 35 approved);
    - Faculty Activity Survey data will be presented to the Board;
    - Sophia McGill will give an update on progress on ISU’s Strategic Plan to date.
    - The Annual Enrollment Report will be given
  - Assoc. Provost VanDerZanden provided an update on the Degrees of the Future initiative. Proposals are under final review along with funding allocation decisions; activity on many of the proposals will begin in Spring 2024.
  - During questions, Senator Oberhauser aired concerns about the BoR DEI report, particularly with potential impact on U.S. Diversity courses with DEI content.
- d. P&S Council – No report
- e. Student Government – No report
- f. Graduate and Professional Student Senate – No report

**7. Good of the Order**

No comments received.

**8. Adjournment**

- The meeting was adjourned at approximately 4:12 pm

Respectfully submitted,  
Robert S. Wallace, Secretary - ISU Faculty Senate

---